

City of Jordan

2023 Fee Schedule

| Licenses and Permits | Authority | 2023 Approved Fees | Frequency |
|--|----------------------------------|--|---------------------|
| <u>Animal Licenses</u> | | | |
| Animal license | City Code, 92.05 | \$ 10.00 | Annual |
| Chicken permit | City Code, 92.31 | \$ 20.00 | Annual |
| Bee permit | | \$ 35.00 | Annual |
| Kennel license-private | City Code, 117.11 | \$ 50.00 | Annual |
| Kennel license-commercial | City Code, 117.11 | \$ 100.00 | Annual |
| Stable license-private | City Code, 117.25 | \$ 50.00 | Annual |
| Stable license-public | City Code, 117.25 | \$ 100.00 | Annual |
| <u>Related Animal License Fees</u> | | | |
| Impound Fee - First impound | City Code, 92.08 | \$ 35.00 | Per Event |
| Impound Fee - Second and subsequent impound | City Code, 92.08 | \$ 50.00 | Per Event |
| Impound Fee - Fowl | City Code, 92.08 | \$ 10.00 | Per Event |
| Impound Fee - Other than dogs | City Code, 92.08 | \$ 35.00 | Per Event |
| Board - all animals | | \$ 15.00 | Daily Fee |
| <u>Refuse Collection</u> | | | |
| Residential Hauler | City Code, 116.05 | \$ 1,500.00 | Per Contract |
| Commercial Hauler | City Code, 116.04 | \$ 150.00 | Annual |
| <u>Liquor License</u> | | | |
| On-sale Intoxicating Liquor | State Statute, City Code, 111.23 | \$ 3,500.00 | Annual |
| Off-sale Intoxicating Liquor | | \$ 150.00 | Annual |
| On-sale Non-Intoxicating Liquor | | \$ 250.00 | Annual |
| Off-sale Non-Intoxicating Liquor | | \$ 150.00 | Annual |
| Temporary On-Sale Non-intoxicating Liquor | | \$ 50.00 | Event |
| On-Sale Wine License | | \$ 500.00 | Annual |
| Set-up License | | \$ 300.00 | Annual |
| Club License | | \$ 250.00 | Annual |
| Sunday Liquor | | \$ 200.00 | Annual |
| Liquor Violations | | \$ 250.00 | First Offense |
| <u>Related Liquor License Fees</u> | | | |
| Investigation Fee | City Code, 111.29 | \$ 500.00 | Per |
| <u>Miscellaneous Permits & Licenses</u> | | | |
| Cigarette License | City Code, 113.04 | \$ 200.00 | Annual |
| Gun storage fee | | \$ 1.00 | per day (\$30 max) |
| Adult Entertainment License | City Code, 122.09 | \$ 10,000.00 | Annual |
| Adult book, media, merchandise stores | City Code, 122.09 | \$ 10,000.00 | Annual |
| Business with dominant themes | City Code, 122.09 | \$ 10,000.00 | Annual |
| Adult mini theaters | City Code, 122.09 | \$ 10,000.00 | Annual |
| Adult theaters | City Code, 122.09 | \$ 25,000.00 | Annual |
| Massage License | City Code, 118.07 | \$ 100.00 | Annual |
| Massage License Investigation Fee | City Code, 118.07 | \$ 100.00 | Annual |
| Tattoo Parlor | City Code, 119.03 | \$ 200.00 | Annual |
| Tattoo Parlor Investigation Fee | City Code, 119.03 | \$ 100.00 | Annual |
| Taxicab Business Investigation Fee | | \$ 150.00 | Per |
| Taxicab Driver Investigation Fee | | \$ 100.00 | Per |
| Taxicab Business License Fee | | \$ 275.00 | Annual |
| Taxicab Vehicle License Fee | | \$ 16.00 | Annual |
| Taxicab Driver's License Fee | | \$ 35.00 | Annual |
| Dance Hall License | City Code, 112.03 | \$ 100.00 | Annual |
| Peddlers/Solicitor License | City Code, 115.05 | \$ 200.00 | Annual |
| Transient Merchant | City Code, 115.05 | \$ 200.00 | Annual |
| Food Truck License | | \$ 50.00 | Annual |
| Food Truck License | | \$ 25.00 | 10-day one-time use |
| Right of Way Management Fee | City Code, 150.101 | \$ 150.00 | Event |
| NOTE: Requires damage deposit or letter of credit per event equal to the cost or restorative work. | | | |
| Right of Way Excavation Permit Fee | | \$169/100 linear feet, \$.19 per each additional linear foot | Per |
| Obstruction Permit Fee | | \$60 | Per |
| Small Wireless Permit Fee - Review | | \$150 | Per |
| Small Wireless Permit Fee - Rent | | Per Ordinance/Statute | Annual |
| Small Wireless Permit Fee - Maintenance | | Per Ordinance/Statute | Annual |
| Small Wireless Permit Fee - Electric | | Per Ordinance/Statute | Monthly |
| Burning Permit - Recreational | | \$ 20.00 | Annual |
| Burning Permit - Township ONLY Brush Piles - Yearly | | \$ 25.00 | Annual |
| Golf Cart Permit | City Code, 71.12 | \$ 50.00 | Annual |
| UTV Permit | City Code, 71.09 | \$ 50.00 | Annual |

City of Jordan

| Miscellaneous Permit/License Related Fees | | 2023 Approved | |
|---|--|------------------------|-----------------------|
| Gambling Permit Investigation Fee | State Statute | \$ 100.00 | Application |
| Administrative Fines/Fees | | \$ 100.00 | Per Occurrence |
| Adult Entertainment Investigation Fee | City Code, 122.09 | \$ 1,000.00 | Application |
| Pawn Shop Fees | | | |
| | City Code, 120.06 | | |
| Annual License fees | | \$ 1,500.00 | Annual |
| Initial Investigation Fee | | \$ 1,000.00 | Application |
| New Employee Investigation Fees | | \$ 315.00 | Event |
| Electronic Billable Transaction Fee | | \$ 1.50 | Per Transaction |
| Manual Billable Transaction Fee | | \$ 2.50 | Per Transaction |
| Zoning and Subdivision Fees | | | |
| Variance-Residential | Unless stated otherwise, all zoning and subdivision fees are authorized by City Code Chapters 153 and 154, respectively. | \$ 300.00 | Application |
| Variance-Commercial | | \$ 400.00 | Application |
| Code Amendment | | \$ 400.00 | Application |
| Conditional Use Permit-Residential/Interim Use | | \$ 300.00 | Application |
| Conditional Use Permit-Com.+Ind. /Interim Use | | \$ 400.00 | Application |
| Zoning Amendment | | \$ 400.00 | Application |
| Annexation application fee | | \$ 200.00 | Application |
| Annexation Tax Reimbursement Fee (under an Annexation agreement) | | \$ 1,000.00 | Acre/Application |
| Annexation Tax Reimbursement Fee (No Annexation agreement) | | | Application |
| NOTE: All costs incidental to annexation, whether contested or uncontested are the responsibility of the requesting party. | | | |
| These costs will be billed at City cost. Annexation Tax Reimbursement Fee /acre, applicant shall be paid before the City will approve any annexations. | | | |
| Home Occupation Permit | | \$ 50.00 | Application |
| Special Home Occupation License | | \$ 200.00 | Application |
| Special Home Occupation License Renewal | | \$ 125.00 | Per |
| Minor subdivision | | \$ 150.00 | Application |
| Concept Plan | | \$ 250.00 | Application |
| Preliminary Plat | | \$ 500.00 | Application |
| NOTE: Preliminary Plat will also require a \$2,000.00 escrow payment | | | |
| Final Plat | | \$ 500.00 | Application |
| Preliminary PUD | | \$ 375.00 | Application |
| Final PUD | | \$ 375.00 | Application |
| Park land Dedication | 153.11(L) | | Application |
| Related Zoning and Subdivision Fees | | | |
| Landscape escrow-Residential | | \$ 2,500.00 | Per lot |
| Landscape escrow-Commercial | | \$ 5,000.00 | Per lot |
| Erosion Control Fee | City Code, 150.101 | \$ 150.00 | Per lot |
| Grading & Excavation Permit | City Code, 150.115; 150.063 | \$ 150.00 | Event |
| NOTE: Requires damage deposit or letter of credit per event equal to the cost or restorative work. | | | |
| Comprehensive Plan Amendment | | \$ 750.00 | Application |
| EAW | | Cost | Application |
| EIS | | Cost | Application |
| Design Review Fee | | \$ 150.00 | Event |
| Special Planning Commission Meeting | | \$ 200.00 | Event |
| Private Activity Revenue Bond Financing Fee | | \$ 2,500.00 | Application |
| TIF Application Fee | | \$ 10,000.00 | Application |
| Tax Abatement Fee | | \$ 5,000.00 | Application |
| NOTE: All costs related to TIF & Abatement application including but not limited to legal, fiscal and staff time will be billed at cost to the developer. These are not reimbursed and are the cost to establish the TIF or Abatement | | | |
| Vacation Easement Application | | \$ 300.00 | Application |
| Vacation of Street or Alley | | \$ 500.00 | Application |
| Zoning Verification Fee | | \$ 100.00 | Per Letter |
| Site Plan Review - On all Commercial permits | | \$ 300.00 | Application |
| Residential Rental Licensing & Inspection | | | |
| License | | \$ 10.00 | Annual |
| Inspection (initial & follow up) | City Code, 124.04 | \$ 80.00 | Every three (3) years |
| Additional Inspection | | \$ 75.00 | Per |
| Administrative Citation First Violation | City Code, 124.19, 124.16 | \$ 75.00 | Event |
| Administrative Citation Second Violation | City Code, 124.19, 124.16 | \$ 150.00 | Event |
| Violation | City Code, 124.19 | Misdemeanor Citation | Per |
| Attorney Fees | | | |
| Attorney fee for City Work (Shareholder, Associate) | City Code, 31.04 | 160.00, 145.00 | Per Hour |
| Attorney fee for litigation (Shareholder, Associate) | | 185.00, 165.00 | Per Hour |
| Attorney fee for developments (Shareholder, Associate) | | 205.00, 185.00 | Per Hour |
| Paralegal | | \$ 90.00 | Per Hour |
| Engineering Fees | | | |
| Mike Waltman, City Engineer | | \$ 147.00 | Per hour |
| Sr. Project Manager or Sr. Principal Engineer/Surveyor | City Code, 31.07 | \$150.00 - 235.00/Hour | Per Hour |
| Sr. Project Manager - Principal Engineer/Surveyor | | \$150.00-205.00/Hour | Per Hour |
| Principal Environmental Engineer | | \$175.00-235.00/Hour | Per Hour |
| Senior Transportation Planner | | \$130.00-195.00/Hour | Per Hour |
| Project Manager | | \$150.00-195.00/Hour | Per Hour |
| Project/Design Engineer/Planner | | \$115.00-175.00/Hour | Per Hour |
| Licensed Surveyor | | \$135.00-185.00/Hour | Per Hour |
| Project Surveyor | | \$110.00-160.00/Hour | Per Hour |
| Specialist(Nat. Resources: GIS; Traffic;Other) | | \$90.00-\$155.00/Hour | Per Hour |
| Senior Technician | | \$130.00-\$170.00/Hour | Per Hour |
| Technician | | \$105.00-\$140.00/Hour | Per Hour |

City of Jordan

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| Clerical | | \$102.00/Hour | Per Hour |
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City of Jordan

| | | 2023 Approved | |
|--|-----------------------------------|----------------------|---------------|
| Building Permits and Fees | State Statute, City Code, 150.101 | | |
| Mechanical Permit - residential (per appliance) | | \$ 80.00 | Application |
| Plumbing Permit - residential | | | Application |
| New Construction | | \$ 100.00 | |
| 1-5 Fixtures | | \$ 50.00 | |
| Septic System Inspection (Per Scott County) | | \$ 100.00 | Application |
| Sign Permit | | \$ 25.00 | Application |
| NOTE: Plus \$.25/square foot of sign. | | | |
| Sign Permit - Structural | | \$ 50.00 | Application |
| NOTE: Building inspection fee based on value. | | | |
| Demolition - residential | | \$ 100.00 | Application |
| Moving Permit | | \$ 200.00 | Application |
| Fence | | \$ 25.00 | Application |
| Fence With Easement Agreement | | \$ 75.00 | Application |
| Air Conditioners | | \$ 80.00 | Application |
| Fireplaces | | \$ 80.00 | Application |
| Furnaces | | \$ 80.00 | Application |
| Reroofs - residential | | \$ 80.00 | Application |
| Residing - residential | | \$ 80.00 | Application |
| Underground Sprinkler System | | \$ 50.00 | Application |
| Water Softner | | \$ 30.00 | Application |
| Window Replacement - residential | | \$ 80.00 | Application |
| Door Replacement | | \$ 80.00 | Application |
| Solar PV Systems - residential | | \$ 400.00 | Application |
| All other building permits and fees are based on the value of the improvement per the State Building Code, 1997 Edition. | | | Application |
| Other Administrative Charges | State Statute | | |
| NSF Check | | \$ 30.00 | Event |
| Assessment Search | | \$ 15.00 | Application |
| Copies (8 1/2"X 11") | | \$ 0.25 | Per Copy |
| Copies (Larger paper) | | \$ 0.50 | Per Copy |
| Fax Service | | \$ 1.00 | Per Page |
| Notary Service | | \$ 2.00 | Per Document |
| Zoning Ordinance | | \$ 10.00 | Per Zone |
| Subdivision Ordinance | | \$ 15.00 | Per Copy |
| Comprehensive Plan | | \$ 65.00 | Per Copy |
| Water Comprehensive Plan | | \$ 50.00 | Per Copy |
| Sewer Comprehensive Plan | | \$ 50.00 | Per Copy |
| Transportation Comprehensive Plan | | \$ 50.00 | Per Copy |
| Storm Water Comprehensive Plan | | \$ 65.00 | Per Copy |
| City Budget | | \$ 50.00 | Per Copy |
| NOTE: Plus \$.25 per page | | | |
| Hearing Notices | | \$ 10.00 | Per Copy |
| NOTE: Plus \$.25 per page | | | |
| Annual Financial Statements | | \$ 25.00 | Per Copy |
| NOTE: Plus \$.25 per page | | | |
| City Code | | \$ 10.00 | Per Copy |
| NOTE: Plus \$.25 per page | | | |
| Utility Billing List Labels - Print | | \$ 50.00 | Per Copy |
| Utility Billing List Labels - Electronic | | \$ 10.00 | Per Copy |
| Maps-City | | \$ 2.00 | Per Copy |
| Maps-City if mailed | | \$ 4.00 | Per Copy |
| Maps-Zoning, small | | \$ 5.00 | Per Copy |
| Maps-Zoning, large | | Cost of production | Per Copy |
| Maps-Park Plan | | \$ 12.50 | Per Copy |
| Photographs | | \$ 5.00 | Per CD |
| Reserve Police Officers | | \$ 20.00 | Per Hour |
| Police Officer | | \$ 99.07 | Per Hour |
| Forfeiture Vehicle Storage Fee | | \$5.00 per day | \$500 maximum |
| NOTE - tow fees are separate and are set by a private contractor | | | |
| Forfeiture Impound Property Release | | \$ 25.00 | per request |
| Process Server | | \$ 30.00 | Event |
| Electronic copy of data or maps | | \$ 15.00 | Per copy |
| Electronic copy of meetings | | \$ 15.00 | Per copy |

City of Jordan

| Utility Connection & User Fees | | 2023 Approved | |
|---|--------------------------------|----------------------|------------------------------|
| Water Connection Charge | City Code, 51.19 | \$ 3,574.04 | Per Connection |
| Water Area Capital Charge | City Code, 51.18 & 52.25 | | |
| Single Family Home | | \$ 1,854.82 | Per Unit |
| Condominium or Apartment Unit | | \$ 1,854.82 | Per Unit |
| Commercial Bldg and Institutional Facilities | | \$ 4,123.50 | Per Unit |
| Commercial Bldg and Institutional Facilities, multi unit | | \$ 1,854.82 | Per Unit |
| Sewer Connection Charge | City Code, 52.22 | \$ 3,596.64 | Per Connection |
| Sewer Area Capital Charge | City Code, 52.25 & 52.26 | | |
| Single Family Home | | \$ 2,158.53 | Per Unit |
| Condominium or Apartment Unit | | \$ 2,158.53 | Per Unit |
| Commercial Bldg and Institutional Facilities | | \$ 2,733.77 | Per Unit |
| Commercial Bldg and Institutional Facilities, multi unit | | \$ 2,158.53 | Per Unit |
| Storm Water Management Area/Capital Charges | City Code, 52.41 | | |
| SWMACC - Single Family Residential | | \$ 6,725.21 | Per Acre |
| SWMACC - Med. & High Density Residential | | \$ 11,097.50 | Per Acre |
| SWMACC - Commercial and Industrial | | \$ 13,048.49 | Per Acre |
| Water Meter/Radio Reader Fee | City Code, 51.11 | \$ 365.00 | Per Unit/Connection |
| (This for is a regular 5/8" meter, larger meters will be actual city cost plus 15%) | | | |
| NOTE: Units for W & S Connection Charges are based on the units established in the City Code Section 52.25. | | | |
| User Charges | City Code, 50.02 | | |
| Water Availability Charge | | \$ 11.03 | Monthly |
| Water Usage Charge | | \$ 6.03 | Per 1000g up to 15k/month |
| (per 1,000 for usage between 15,000 & 30,000 per bill period) | | \$ 7.71 | Per 1000g from 15k to 30k |
| (per 1,000 for usage over 30,000 per bill period) | | \$ 9.39 | Per 1000 over 30k/period |
| Sewer Availability Charge | | \$ 15.33 | Monthly |
| Sewer Usage Charge | | \$ 7.44 | Per 1,000 Gallons |
| Storm Sewer Availability Charge-Single Family Unit | City Code, 52.43 | \$ 7.07 | Unit/Month |
| Storm Sewer Availability Charge-All Other per acre | City Code, 52.43 | \$ 21.23 | Per Acre/Month |
| Park User Fee - Residents - Open Shelter | City Code, 94.02 | \$ 50.00 | Per event plus \$150 deposit |
| Park User Fee - Residents - Closed Shelter | City Code, 94.02 | \$ 75.00 | Per event plus \$250 deposit |
| Park User Fee - Non-residents - Open Shelter | City Code, 94.02 | \$ 75.00 | Per event plus \$150 deposit |
| Park User Fee - Non-residents - Closed Shelter | City Code, 94.02 | \$ 100.00 | Per event plus \$250 deposit |
| Park User Fee - Local Non-profits | City Code, 94.02 | \$ - | Per event plus \$150 deposit |
| Park User Fee - Residents - Mini Met | City Code, 94.02 | \$ 300.00 | Needs a special event permit |
| Park User Fee - Non-residents - Mini Met | City Code, 94.02 | \$ 500.00 | Needs a special event permit |
| (Percent times estimate building value) 1/4 of a percent X value to building permit | | | |
| Holzer Field Rental Fees - Tier 3 | | \$ 12.50 | hour/field |
| Holzer Field Rental Fees - Tier 4 | | \$ 25.00 | hour/field |
| Holzer Field Rental Fees - Tier 5 | | \$ 50.00 | hour/field |
| MiniMet Field Rental Fees - Tier 5 | | \$ 100.00 | hour/field |
| Water Conservation Fines Residential (1st Offense) | City Code, 51.06 | \$ 25.00 | 1st Offense |
| Water Conservation Fines Residential (2nd Offense) | City Code, 51.06 | \$ 50.00 | 2nd Offense |
| Water Conservation Fines Residential (3rd or more Offenses) | City Code, 51.06 | \$ 100.00 | 3rd or More |
| Water Conservation Fines Commercial (1st Offense) | | \$ 250.00 | 1st Offense |
| Water Conservation Fines Commercial (2nd Offense) | | \$ 300.00 | 2nd Offense |
| Water Conservation Fines Commercial (3rd or more Offenses) | | \$ 350.00 | 3rd or More |
| Water Shut-off/Turn-on | | \$ 50.00 | Per Service |
| Yard Waste Fee | | \$ 5.00 | Monthly |
| Sump Pump Violation Fine | City Code, 50.99; Ordinance 51 | \$ 100.00 | Per Month |
| Street Lighting Fee (Residential) | City Code, 53.02 | \$ 1.99 | per lot/month |
| Street Lighting Fee (Commercial/Industrial) | City Code, 53.02 | \$ 4.62 | per lot/month |
| Fire Calls within City(Excluding medical calls) | City Code, 54.02 | \$ 350.00 | per call |
| Administrative Fee Lawn Maintenance-Mowing/Weeds | 1st offense | \$ 25.00 | 1st Offense |
| Administrative Fee Lawn Maintenance-Mowing/Weeds | 2nd Offense | \$ 50.00 | 2nd Offense |
| Administrative Fee Lawn Maintenance-Mowing/Weeds | 3rd Offense | \$ 100.00 | 3rd or More |
| ** All utility bills are charged late fees at a rate of 7.5% per billing period on the entire unpaid balance at 30 days outstanding. A fee of \$25.00 is placed on unpaid bills at 40 days outstanding as an administration/no payment fee. | | | |
| NOTE: Units for W & S monthly availability charges are based on the units established in the City Code Section 52.25 | | | |
| Equipment Charges | | | |
| Sweeper/Operator | | \$ 134.00 | Per Hour/1 Hr Min |
| Loader/Operator | | \$ 134.00 | Per Hour/1 Hr Min |
| Bobcat/Operator | | \$ 91.00 | Per Hour/1 Hr Min |
| Paint Sprayer/Operator | | \$ 85.75 | Per Hour/1 Hr Min |
| Dump Truck/Operator | | \$ 104.00 | Per Hour/1 Hr Min |
| NOTE: All materials are extra. | | | |
| Locator/Operator | | \$ 66.50 | Per Hour/1 Hr Min |
| Lawnmower/Operator | | \$ 171.50 | Per Hour/1 Hr Min |
| Brush Chipper Operator | | \$ 66.50 | Per Hour/1 Hr Min |
| Frozen Water Line | | | |
| First Service per calendar year | | N/C | |
| Second and subsequent service per year | | \$ 150.00 | Per Hour/1 Hr Min |
| Sewer Camera/Operator | | \$ 73.00 | Per Hour/1 Hr Min |

Other Services

All staff services not otherwise provided for will be invoiced at hourly rate plus 40% for fringe benefits. All out-of-pocket expenses will be invoiced at cost. **All bills if not paid within 30 days, interest will be charged at 7.5% unless already stated.**
Effective January 1, 2023