

**MINUTES OF THE PROCEEDINGS
OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF
JORDAN
IN THE COUNTY OF SCOTT
September 6, 2022**

1.0 CALL TO ORDER

Present: Shane Ahlbrecht, Andre Cilliers, Jeremiah Monyok, Dr. Amanda Schuh, and Eric Shaughnessy

Chairman Ahlbrecht called the meeting to order at 6:30pm.

2.0 ADOPT AGENDA

Motion by Schuh, to adopt the agenda as presented. Seconded by Monyok. All Commissioners present voted aye and the motion was declared carried.

3.0 APPROVAL OF MINUTES

A. Economic Development Agency Meeting Minutes, August 1, 2022
Motion by Schuh to correct Councilmember Monyok's name and adopt the amended August 1, 2022 Minutes. Seconded by Monyok. All Commissioners present voted aye and the motion was declared carried.

4.0 NEW BUSINESS

A. Downtown Matching Grant Policy Language
City Administrator, Tom Nikunen, presented Commissioners with recommended changes to the Downtown Matching Grant Program, that would expand the grant to businesses out of the downtown area. Mr. Nikunen presented that there are businesses in the highway commercial zoning district that could qualify for grant money to update their façade. Changes to the policy are being recommended to change the name to the Façade Matching Grant Policy and to include other commercial districts outside of the downtown district. Councilmember Schuh commented that the application will also need to be updated and Councilmember Monyok asked if staff could get the information out to businesses in the C-1 and C-2 districts to notify them of the opportunity.

Motion by Schuh, to recommend approval of changes to the Downtown Matching Grant Policy. Seconded by Monyok. All Commissioners present voted aye and the motion was declared carried by 5-0.

B. 2023 Budget

City Administrator, Tom Nikunen, presented the proposed budget for the EDA/HRA for 2023. Discussion was had regarding individual line items in the expenses and revenues. After the discussion, it was recommended to staff, to make no changes to the budget and bring the proposed budget to City Council for approval.

Motion by Monyok, to accept and recommend the budget as presented. Seconded by Shaughnessy. All Commissioners present voted aye and the motion was declared carried by 5-0.

5.0 OLD BUSINESS

Chairman Albrecht commented that City Planner, Barrett Voigt, will be bringing the walking tour results at a later date and would like to see some marketing when it comes to the grants offered.

6.0 MANAGEMENT REPORT

A. General Management Updates

Tom Nikunen, City Manager, provided updates on the U.S. Highway 169 design process and that an open house is getting planned for public input. Mr. Nikunen also informed Commissioners that rehab started on the Jordan Bar (formerly known as Moolas).

B. Next Meeting – Monday, October 3rd, 2022

7.0 CITY COUNCIL MEMBER UPDATE

Council Member Monyok provided an update on the city's street closure policy and how the City is trying to find a way for the policy to be beneficial for everyone because it's great to have events downtown but we don't want the businesses to be negatively impacted. Council Member Schuh provided updates on the strategic planning process and that City Council met with the school and provided that both the school and the city are finishing up their strategic planning. She added that Heimatfest is coming up and that five people filed for the three 4-year term City Council seats and two people filed for the one 2-year term City Council seat that is open.

8.0 COMMISSION MEMBER UPDATE

Chairman Albrecht commented that he was at the Ninja Park and there were at least 40 people and he didn't recognize any of them so it's nice that the park is being used and bringing people into town. He added that he attended Minnesota Harvest and had an awesome time. Also, the Brewers had a state run and in two years the Mini Met will be the sight of the tournament as

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Jordan will host. He concluded by thanking everyone for a really good interaction and productive meeting.

9.0 ADJOURNMENT

Motion by Schuh to adjourn. Seconded by Monyok. The meeting was adjourned at 7:58pm.