



# Planning Commission Application

City of Jordan  
210 1<sup>st</sup> Street East  
Jordan, MN 55352

1. NAME \_\_\_\_\_ DATE \_\_\_\_\_

2. PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

3. JORDAN RESIDENT (how many years) \_\_\_\_\_

4. EDUCATION \_\_\_\_\_

\_\_\_\_\_

5. EMPLOYMENT (firm and profession/occupation)

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6. CIVIC, PROFESSIONAL, COMMUNITY ACTIVITIES. Please list past and present civic activities and/or organizational memberships, particularly those that may be relevant to the appointment you are seeking.

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7. PREVIOUS PUBLIC EXPERIENCE (appointive or elective)

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8. Please describe your understanding of the responsibilities of the Board, Commission or Committee that you are applying for and your special background, strengths, or abilities you would bring to a board or commission.

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9. Please describe briefly why you want to serve on this Board, Commission or Committee and what you hope to accomplish as a member.

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10. Please describe the strengths/weaknesses of Jordan as you see today.

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11. List any specific goals and/or objectives you visualize for the City.

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12. Planning Commission meetings are held at 6:30pm on the second Tuesday of each month for approximately 1-2 hours and special meetings on occasion. Also, there is a time commitment to review materials prior to the meeting. Do you foresee any problem making a commitment to attend required meetings on a regular basis?

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**Please feel free to attach any relevant materials to your application. Your application will be kept on file for one year. Thank you for your interest in serving on a Board or Commission.**

*Please return to:  
City of Jordan  
210 E. First Street  
Jordan, MN 55352*

Criteria used by the City Council to evaluate candidates including: personal and professional experience which may relate to the subject areas of the board or commission; knowledge of the community; knowledge of city government process; contribution to creating or maintaining a diversity of membership with respect to geographic location, gender or race; experience from similar appointments.