



APPLICATION FOR SUBDIVISION REVIEW

CITY OF JORDAN
210 EAST FIRST STREET
JORDAN, MN 55352
952-492-2535

Site Information

Site Address: _____

Legal Description: _____

Applicant / Contractor Information

Name: _____ Phone: _____

Address: _____ Email: _____

Owner Information ([] Check if same as above)

Name: _____ Phone: _____

Address: _____ Email: _____

PLEASE ATTACH ANY ADDITIONAL NAMES, ADDRESSES AND TELEPHONE NUMBERS OF ANY OTHER PERSONS, FIRM AND CORPORATION HOLDING INTERESTS IN SAID LAND.

I/We, the undersigned, hereby make the following application to the Planning Commission and City Council of the City of Jordan, Scott County, Minnesota. (Applicants have the responsibility of checking all applicable ordinances pertaining to their application and complying with all ordinance requirements):

A. Application is hereby made for: (Applicant must check any/all appropriate items)

- _____ Sketch Plan
- _____ Preliminary Plat Review
- _____ Final Plat Review
- _____ Planned Unit Development Plan Review
- _____ Minor Subdivision Review
- _____ Lot Combination Review

B. Parcel Identification Number(s) of Property: _____

Legal Description of Property: (Please Attach Metes & Bounds Description)

C. Required information:

1. Name of Plat: _____
2. Location: _____
3. Gross Area: _____
4. Number of Lots: _____
5. Current Zoning Classification(s): _____
6. Desired Zoning Classification(s): _____
7. Current Zoning Classification(s) of Adjacent Parcels: _____
8. Name of Pending Street Name(s) Included in Development:

9. Name & Address of Land Surveyor/Engineer: _____

D. Does the proposed preliminary plat require rezoning?

_____ Yes, Explain _____
 _____ No

E. Is the proposed preliminary plat consistent with design standards and other requirements of the City of Jordan Subdivision Ordinance, Zoning Ordinance and Comprehensive Planning documents?

_____ Yes, skip to F.
 _____ No, if 'No' applicant must complete items below in italicized print.

The request(s) which I/we desire for our property require a variance from the following section(s) of the Jordan City Code:

Section _____ **Section** _____ **Section** _____

Proposed variance(s):

What special conditions and circumstances exist which are particular to the land, structure or building(s) involved which do not apply to the land, structures or building(s) in the same zoning classification (attach additional pages as needed)?

Do any of the special conditions and circumstances result from your own actions (if the answer is yes, you may not qualify for a variance)? _____

What facts and considerations demonstrate that the literal interpretation of the zoning or subdivision code or other City code/plan would deprive you of rights commonly enjoyed by other properties in the same district under the terms of the zoning code (attach additional pages as needed)?

State your reasons for believing that a variance will not confer on you any special privilege that is denied by the code to other lands, structures or buildings in the same district:

State your reasons for believing that the action(s) you propose to take is/are in keeping with the spirit and intent of the code?

State your reasons for believing that a strict enforcement of the provisions of the code would cause undue hardship. Undue hardship means that the property in question cannot be put to a reasonable use if used under the conditions allowed by the code. Economic considerations alone shall not constitute an undue hardship under the terms of this code as referenced in state statutes:

F. Describe the physical characteristics of the site, including but not limited to, topography; erosion and flooding potential; soil limitations; and, suitability of the site for the type of development or use contemplated.

G. Describe the fiscal and environmental impact the proposed development will have on adjacent property owners and the City of Jordan.

H. If Application is for a PUD, provide a statement that generally describes the proposed development and the market which it intends to serve and its demand in relation to the city's Comprehensive Plan and how the development is designed, arranged and operated in order to permit the development and use of neighboring property in accordance with the regulations and goals of the city.

I. Applicants for preliminary plat review must provide with this application the names and addresses of all adjoining property owners within 350 feet of the subject property.

J. Attach completed copy of applicable submittal checklist(s) with application.

I/We understand that any work to be done will require reimbursement to the city for any engineering, consulting, mapping or studies that may have to be done in conjunction with this subdivision. This includes any fees in conjunction with preliminary or final plats. In addition a check for the appropriate fee(s) must be submitted along with the application. By signing this application below, I/We are hereby acknowledging this potential cost.

PROPOSED MEETING DATES:

Park Commission _____
Planning Commission _____
City Council _____

I certify that all information submitted is true and correct and I fully understand that all information and a complete application must be submitted at least 28 days prior to a planning commission meeting to ensure review by the Planning Commission on that date.

Applicant(s) Signature(s): _____ **Date:** _____

Owner(s) Signature(s): _____ **Date:** _____

*Applications will not be accepted without a parcel identification number.

FOR OFFICE USE ONLY

DATE SUBMITTED: _____ DATE COMPLETE: _____ DATE OF PUBLIC HEARING _____ PUBLICATION DATE: _____

FEE PAID: _____ DATE FEE PAID: _____ FILE # _____

Planning Commission Action: _____ Recommend Approval _____ Recommend Disapproval Date of Action: _____
Date Applicant/Property Owner notified of Planning Commission Action: _____

City Council Action: _____ Approved _____ Disapproved Date of Action: _____
Date Applicant/Property Owner notified of City Council Action: _____