



APPLICATION FOR SITE/BUILDING PLAN APPROVAL

CITY OF JORDAN
210 EAST FIRST STREET
JORDAN, MN 55352
952-492-2535

Site Information

Site Address: _____

Legal Description: _____

Applicant / Contractor Information

Name: _____ Phone: _____

Address: _____ Email: _____

Owner Information ([] Check if same as above)

Name: _____ Phone: _____

Address: _____ Email: _____

I/We, the undersigned, hereby make the following application to the City Council and Planning Commission of the City of Jordan, Scott County, Minnesota. (Applicants have the responsibility of checking all applicable ordinances pertaining to their application and complying with all ordinance requirements):

1. Application for site plan approval of: _____ High Density Residential Project
_____ Commercial Project
_____ Industrial Project

2. Description of proposed activity: _____

3. Please attach a site plan including:

- a. Building location on the lot, drawn to scale
- b. Building elevations: front, side, and rear
- c. Building exterior materials and color
- d. Dumpster and solid waste pick-up areas and proposed screening material
- e. Sign location and dimension
- f. Lighting standard and hood detail
- g. Identification of parking and loading areas
- h. Any proposed outdoor storage
- i. Landscaping material including the location, type of plant and size
- j. Fire hydrant and fire lanes
- k. Utility locations
- l. Any other fencing, screening, or building accessories to be located in the development area

- m. Drainage Plan. In addition, the application shall provide proof of issuance of a National Pollutant Discharge Elimination System (NDPES) permit when said permit is required by the Minnesota Pollution Control Agency (e.g. construction activities involving one or more acres)
- n. Existing trees/woodlands and identification of any trees/woodland proposed to be removed
- o. Any existing wetlands, floodplains, or floodways
- p. Any rooftop equipment and proposed screening plans

In compliance with SEC. 154.052 of the Zoning Ordinance of the Jordan City Code, any modifications to the approved Site Plan, minor or major, must be brought to the City Planner for approval. Any modification deemed not to be minor shall be required to complete a site plan amendment, and be approved by the Planning Commission and City Council.

I certify that all information submitted is true and correct.

Applicant Signature: _____ Date: _____

Owners' Signature(s): _____ Date: _____

FOR OFFICE USE ONLY			
DATE SUBMITTED: _____	DATE COMPLETE: _____	IF INCOMPLETE, DATE LETTER SENT TO APPLICANT: _____	
FEE PAID: _____	DATE FEE PAID: _____	FILE # _____	
REVIEW BOARD ACTION:			
PLANNING COMMISSION ACTION: ___ RECOMMEND APPROVAL ___ RECOMMEND DENIAL ___			
DATE OF ACTION: _____			
DATE APPLICANT/PROPERTY OWNER NOTIFIED OF PLANNING COMMISSION ACTION: _____			
CITY COUNCIL ACTION: ___ APPROVED ___ DENIED			
DATE OF ACTION: _____			
DATE APPLICANT/PROPERTY OWNER NOTIFIED OF REVIEW BOARD'S ACTION: _____			
DATE FILED IN ADDRESS FILE: _____			