



**City of Jordan  
Park and Recreation Commission  
May 26, 2009**

**Members Present:** Chair Jerry Langsweirdt; Vice Chair Donna Breeggemann; Council Representative Mayor Ewals; Tim Bischke; Margaret Knutson; Thom Boncher; and John Glynn.

**Staff Present:** Senior Planner, Joe Janish

**Others Present:** None.

**1.0 Call to Order.**

*Chair Langsweirdt called the Park and Recreation Commission to order at 7:02 pm.*

**2.0 Adopt Agenda.**

Senior Planner Janish asked the Park and Recreation Commission to add 5(C) Bike Route Signage; 5(D) Swim Beach Rule Sign; and 5(E) Adopt a Planter Program. Commissioner Boncher asked to have 6(B) Priorities added to the agenda. Commissioner Bischke questioned if staff would be able to provide a list of past projects and the progress made on them for each meeting on future agenda's.

*Motion Knutson, seconded by Bischke to adopt agenda as amended. Motion approved unanimously.*

**3.0 Approval of Minutes.**

Commissioner Breeggemann noted at the April 27<sup>th</sup> meeting Park and Recreation Commissioners asked staff to determine where the large sanitary sewer line would be located in order for a future youth baseball field could be constructed at Holzer Park.

*Motion Breeggemann, seconded by Boncher to approve the April 27, 2009 minutes as amended. Motion unanimously approved.*

**4.0 Presentations/Discussions.**

**A. Bridle Creek Community Park.**

Senior Planner Janish provided an overview of a future community park that would be located in the southwest corner of Bridle Creek 7 through 10<sup>th</sup> addition and provided a sketch that showed multiple types of uses. Mr. Janish indicated that no time schedule has been created for the park and the park land would be acquired as development occurs.

Mr. Janish noted the park could vary in size and currently it is projected to be around 19.15 acres. The size would vary if the Park and Recreation Commission and City Council determined in the future to accept cash in lieu of a land dedication or the City may decide to create a larger park with Park land Dedication Funds. Staff indicated the sketch was drawn by the developer only to show possibilities of what could be located in the park in order to show the Park and Recreation Commission, Planning Commission and City Council what options existed. Currently the sketch provided for: two baseball fields; two soccer/football fields; two parking lots with a total of 237 parking stalls; six volleyball courts; six horseshoe pits; four basketball courts; four tennis courts; a picnic area; and a playground area.

Commissioner Breeggemann noted it would be better for baseball fields if it was possible to construct four fields with home base pointing towards one another. This would allow for possible a one concession stand and future restroom to be utilized by all four fields.

Commissioner Knutson noted it might be beneficial to include bleachers around the tennis courts.

## **5.0 Old Business.**

### **A. Trail/Sidewalk Discussion**

Janish included an overview of what tools the City of Jordan has for requiring trails within subdivisions. Mr. Janish noted that within the 2030 Comprehensive Plan two sections help to determine locations which include Chapter 8 Parks, Trails and Recreation which a trail map identifies locations, and Chapter 7 also identifies types of streets which should have trails along the roadways. Mr. Janish also noted that during the development process the plats are to be presented to the Park and Recreation Commission, and Planning Commission for comments and recommendations to the Jordan City Council. During this review period it may be possible to request a trail if the Jordan City Council then adopts that recommendation a trail will need to be constructed. Mr. Janish also noted that perhaps in some circumstances other agencies may ask to have a trail constructed. Janish also commented that the Jordan City Council has the ultimate authority to require or not require a trail within the development.

Commissioner Bischke questioned who determines if a trail should be constructed on the North side or south side of roadways. Mr. Janish noted that staff would make a recommendation based on existing trails and connections and the City Council would make the final determination.

Commissioner Bischke also commented that the City of Jordan has a trail network that is disconnected. It has trails in some areas and not in others and would like to see connections made. Mr. Janish noted that in 2010 the Park and Recreation Commission will be working to develop a Master Park and Trails Plan through the Community Growth Options grant which should help to identify the gaps and possible identify funding for the connections in the future.

### **B. Draft Letter, Proposed Notice Area Juergens/Rustle Road.**

Senior Planner Janish provided a draft letter to invite residents within the area to attend an upcoming meeting at the Park and Recreation Commission to discuss possible improvements to the area located at the intersection of Rustle Road and Juergens Circle.

The Park and Recreation Commission asked that staff also place a notice on the Community Access Channel to direct individuals to the City Website which could provide a notice for others who may be interested in discussing what could be located within the area.

### **C. Bike Route Signage.**

Janish provided aerial photo's with a proposed signage plan which was put together with the assistance of Commissioner Bischke and City Engineer Carol Caron. The route would start at the entrance to the Mini-Met (Rice Street) and continue to Hillside Drive and Sunset, ending at the Jordan Elementary School. The Plan was designed with Minnesota Department of Transportation Design Manual. According to the City Engineer's estimates it appeared as though the Bike routes would cost \$7,620 for signage and striping. Mr. Janish also indicated the Jordan City Council would need to sign a portion of Hillside Drive as "No Parking" in order to meet the Design Manual.

Commissioner Bischke shared an alternative signage plan which he believed would be much cheaper to sign. Commissioner Bischke also noted that during conversations with the County Parks Department he was informed that Cities are not required to follow the State of Minnesota signage guidelines. Commissioner Bischke further noted he has been on many trails and does not believe all of them have been signed according to the state guidelines.

Commissioner Glynn noted that a big question with the Bike Route as proposed is what will happen at the Railroad crossing next to the Mini-Met. Mayor Ewals commented it is his understanding that the trail at the crossing would remain as a trail and would not be removed.

Motion Bischke, seconded by Boncher to recommend to the Jordan City Council to attempt to reduce the costs for signage of the bike route, discuss signage plan with city insurance agent, and if reduction is not possible still recommend to approve signage plan as presented, if the Jordan City Council approves signing Hillside Drive as No Parking. Motion unanimously approved.

#### **D. Swim Beach Rule Sign.**

Mr. Janish provided a sign layout for the Park and Recreation Commission to review for recommendation to the Jordan City Council.

*Motion Breeggemann, seconded by Glynn to make a positive recommendation to the Jordan City Council on the sign layout for the Mill Pond Swim Beach. Motion approved unanimously.*

Commissioner Breeggemann asked staff to expedite the sign in order to get it in place.

#### **E. Adopt a Planter.**

Senior Planner Janish provided an Adopt a Planter sign-up sheet for the Park and Recreation Commission to review. Mr. Janish noted he would like to create a tri-fold brochure that would include information on the program and possibly a map of the planters for individuals to select from.

Commissioners noted the sign-up sheet should have a 2010 date because it is late in the year already. Commissioners also asked to have a list generated of locations of flowers around town that were included in the planter budget cuts. Commissioners also noted that a list of plantings and expected cost should be included in the information as well.

Commissioner Bischke noted that he intended to approach the Jordan Commercial Club in order to receive funding for the flowers.

Commissioner Boncher indicated that the Jordan Brewers had purchased flowers for the planters in the Mini-Met, and thought it cost about \$150.00 for four planters.

### **6.0 New Business.**

#### **A. Possible Basketball Court Donation.**

Senior Planner Janish informed the Park and Recreation Commission that Council Member Hanson was contacted by an individual whose foundation is considering donating up to \$4,500 for a basketball court in Bridle Creek.

*Motion Breeggemann, seconded Bischke to continue to work on obtaining costs for constructing a half-court basketball court and review locations for the possible construction. Motion unanimously approved.*

## **B. Park and Recreation Commission Priorities.**

Commissioner Boncher questioned when a discussion about the priorities would begin. Commissioner discussed a possibility of holding a workshop session in order to brainstorm ideas that could be worked on.

Staff was directed to gather some materials such as a flip chart, and Post-Its, in order to have a workshop meeting prior to the start of the June 22<sup>nd</sup> Meeting. This meeting would start at 6:15 pm and run until 6:50 p.m.

Commissioner Knutson suggested three questions that would be asked include: What Commissioners Vision for the Parks in the City of Jordan; what are the short term needs in order to achieve the vision; what type of funding could be secured?

### **7.0 Planners Report.**

The Commission acknowledged the information regarding the Park Equipment Improvement Fund and the Park Dedication Fund.

### **8.0 Commissioner Report.**

Commissioner Glynn questioned what could be done in order to prevent individuals from driving into Lagoon Park when vehicles are not permitted in the park. A suggestion to install a post in the trail to stop the vehicles from entering the park on the South side was suggested.

Commissioner Knutson mentioned that the Jordan School district is looking at making improvements to field 2 because of drainage concerns. Commissioner Breeggemann suggested the School District could have a discussion with the Minnesota Sports Turf Association to see if they may be able to assist with the improvements.

Commissioner Langsweirdt questioned the progress of the Fishing Pier. Staff informed the Commission that Public Works Director Bendzick is looking into ways to install the pier even though winter is the best time to install the fishing pier due to the floating nature of the pier.

Commissioners also discussed something should be installed to prevent individuals from driving close to the fields at Holzer Park. A discussion occurred that if vehicles are not able to drive to the fields something may have to be done in order to improve access for handicapped individuals. Commissioner Breeggemann suggested perhaps a new product (PolyPavement) may be able to improve the gravel access to the fields.

### **9.0 Adjournment.**

*Motion Glynn, seconded Knutson, to adjourn the Park and Recreation Commission meeting at 9:37 p.m. Motion unanimously approved.*

Respectfully Submitted,

Joe Janish  
Senior Planner