



**City of Jordan
Park and Recreation Commission
February 22, 2010**

Members Present: Chair Jerry Langsweirdt; Vice Chair Donna Breeggemann; Mayor Pete Ewals; and Thom Boncher.

Staff Present: Senior Planner, Joe Janish; Planning Consultant, Joanne Foust.

Others Present: Jim Fink; Ron Jabs; Vanessa Morell, 1000 Friends of Minnesota

1.0 Call to Order.

Chair Langsweirdt called the Park and Recreation Commission to order at 7:02pm.

2.0 Adopt Agenda.

Janish noted that one member may have to leave prior to the end of the meeting, and it may be appropriate to cover a few items on the agenda and conduct the Master Park and Trail Plan as a workshop.

Chair Langsweirdt indicated he would like to add agenda item 6.B Lagoon Park Shelter/Restrooms and noted he had put together a half sheet providing some information on the subject.

Motion Boncher seconded by Breeggemann to adopt agenda as amended. Motion approved unanimously.

3.0 Approval of Minutes.

A. January 25, 2010 Minutes

Motion Breeggemann, seconded by Ewals to approve the January 25, 2010 Minutes. Motion unanimously approved.

4.0 Presentations/Discussions. (This item was conducted as a Workshop session between the time period of 7:07 p.m. and 8:22 p.m. Motion Breeggemann, seconded by Boncher to adjoint regular meeting and open workshop meeting.)

A. Master Park and Trail Plan Guest Speakers (Item conducted at 7:07 p.m.)

Foust welcomed those present and noted the Jordan Park & Recreation Advisory Commission is in the process of developing a Master Park & Trail Plan. The process is being funded through a Community Growth Options Grant (CGO) through 1000 Friends of MN and the McKnight Foundation. Throughout 2010 the Commission will be meeting on a monthly basis and seeking public input for future park, trail, recreation and natural resource plans.

As a first step in the process the Park and Recreation Advisory Commission had presentations from local, county, state and federal park and recreation agencies to learn more about their programs and how the City can work in cooperation with the groups. Foust provided an overview of the Comprehensive Plan to the Park and Recreation Commissioners through a power point presentation.

The presentation included the different park classifications, inventory of existing parks, trail and pedestrian ways, recreational opportunities in the city, current and future park facility needs, community input that was received during the comprehensive plan related to parks, and the objectives and recommendations that were derived from the process.

Vanessa Morrell, from 1000 Friends of Minnesota provided an overview on Geographic Information Systems (GIS) works. A discussion was held that it would be possible with the use of a survey to identify areas that the community would like to preserve as open space and assign a ranking value to certain characteristics such as steep slopes, wetlands, prime farm land, forested areas. Then a map could be created showing the areas that have the highest value and could be target for future preservation.

Discussions also occurred about conducting a survey and what methods may be appropriate to obtain the communities input. It was noted to have staff develop a draft survey and provide some options on how the survey would be distributed for the next meeting.

Vanessa Morrell also noted an upcoming workshop in Corcoran. This workshop is focuses a more on Planning but Park and Recreation Commissioners would be able to attend and help provide background on some legalities and the Planning Process.

Motion Boncher, seconded by Ewals to close workshop meeting. Motion unanimously approved.

5.0 Old Business. (The remainder of the agenda occurred after the workshop; Chair Langsweirdt opened the meeting at 8:22 p.m.)

A. Project/Discussion Update.

Mr. Janish provided an update on past projects. Discussion occurred to place end dates or targeted completion dates on the schedule so Park and Recreation Commissioners would have an idea of how long an item has been on the list, and determine if the project is still worth continuing.

Commissioners noted it would be appropriate to get the Adopt a Planter brochures out to the service organizations within the community in March in order to get the program running.

B. Strategic Planning Discussion

Mr. Janish provided an overview of what Administrator Shukle would like to accomplish with the Parks and Recreation Commission in regards to a Strategic Plan. Janish indicated that once the planning was complete the Park and Recreation Commission would meet with the City Council at a workshop meeting to review the plan.

Park and Recreation Commission members noted it would be appropriate to conduct the strategic planning. Commissioner Boncher indicated that this is the type of process he was

discussion shortly after being appointed on the Commission and believes this process should have occurred much sooner.

C. Basketball Court

Janish noted that at the November 23, 2009 Park and Recreation Commission meeting members expressed concern over the price of the basketball court. Mr. Janish noted the estimated cost included site preparation, thicker concrete than normal patios; the court would be reinforced with rebar. The work would also have a warranty.

The Park and Recreation Commission discussed inviting neighboring residents to the meeting in April to discuss if the residents want a basketball court and if it should be half court or full court. Discussion also occurred if the donor is not able to be reached it may be appropriate to revisit the subject to determine if the project should continue.

6.0 New Business.

A. Bike Route Planning

Janish noted that the Park and Recreation Commission received a letter from the City of Northfield from Katy Gehler, Northfield City Engineer. Janish noted the map provided by Northfield identifies areas that are multi-use paths and bike lanes on roadways.

The letter identified the different approaches to implement the Bike Routes within the City of Northfield. The letter noted that Northfield has a higher than average percentage of non-motorized transportation users. The Comprehensive Plan set the groundwork for a more pedestrian friendly community; the Transportation Plan encouraged multi-modal transportation. And ultimately the Parks, Trail and Open Spaces Plan details out where various types of corridors should be laid out including the use of bike lanes and bike routes.

The letter noted that some areas had striping that did not meet the MnDOT Bikeway Facility Design Manual, and the City has been advised to not continue this practice for liability concerns and all new bike lanes will meet the requirements of the Manual.

Northfield Engineer Gehler's letter noted three approaches to implement the plan which included implementing the bike lanes during road reconstruction; looking at "road diets" or shrinking of the roadways, which may require the removal of some parking; the city is looking at signing routes as shared routes until the planned bike lanes can be accommodated either through a reconstruction project or street width evaluation.

Commissioners noted it would be appropriate to continue to think about the bike lanes as we move forward in with the Master Park and Trail Plan and what areas should be linked with this type of amenity. It was noted that the City should provide different routes and alternatives for bikes.

B. Lagoon Park Shelter/Restroom. (This action item occurred prior to the workshop).

Chair Langsweirdt indicated the Jordan Lions have an interest in conducting the leg work to obtain plans, and funding for the construction of an additional restroom shelter at Lagoon Park. The Lions believe the need, and interest level exists to have a restroom closer to the shelters on the South end of Lagoon Park. Langsweirdt indicated he is looking for an

endorsement of the idea but not a commitment at this time. It was stated the Lions want to be certain the City is on board prior to obtaining plans and starting to obtain funding.

Motion Boncher seconded by Breeggemann to recommend the City Council support the concept of having another restroom on the South end of Lagoon Park next to the shelters. Motion unanimously approved.

7.0 Planners Report.

Janish recapped the invitation to the Planning Workshop in Corcoran and noted that individuals are asked to contact the City Administrator in that community if they have an interest in attending.

8.0 Commissioner Report.

Mayor Ewals indicated that at the last Council meeting the Council approved the naming of Juergens Triangle. Ewals also recapped the letter read at the last City Council meeting to the Park and Recreation Commission noting concerns about the potential gravel operations sending truck traffic on Valley View within city limits.

Commissioner Breeggemann questioned the notification area for a future meeting about the gravel operation. Janish noted that the City Council is looking at having two meetings once the draft EAW is complete. The first would be a neighborhood meeting and the second would occur at a City Council meeting to draft a response to the EAW.

Commissioner Boncher indicated that the Park and Recreation Commission should consider providing input on the EAW with the potential to have 90 to 200 trucks passing Holzer Park. Boncher noted that a former EAW was completed and the PRC could use that to provide input on the potential impacts to the Park. Janish noted that items could change from the past EAW and it would be more appropriate to use the draft EAW once complete. Park and Recreation Commissioners indicated it would be appropriate to wait and use the draft once completed, and have the item placed on the Park and Recreation Commission agenda.

Commissioner Boncher also noted he had discussions with two individuals about serving on the Park and Recreation Commission but one indicated they have no interest and believed the Park and Recreation Commission did not complete enough items, and the other indicated they would think about it.

9.0 Adjournment.

Motion Boncher, seconded by Breeggemann, to adjourn the Park and Recreation Commission meeting at 9:09 p.m. Motion unanimously approved.

Respectfully Submitted,

Joe Janish
Senior Planner