

**MINUTES OF THE PROCEEDINGS
OF THE PLANNING COMMISSION OF THE CITY OF JORDAN
IN THE COUNTY OF SCOTT
JANUARY 8, 2019**

1.0 CALL TO ORDER

Present: Tom Sand, Jane Bohlman, Jesse Masloski, Sally Schultz, Bob Bergquist, Robert Whipps, Jeff Will. Also Present: Addison Lewis, Planner/Economic Development Specialist, Lucinda Meyers, Planner

Meeting called to order at 6:30.

2.0 ADOPT AGENDA

Motion Bohlman second Whipps to approve agenda. Vote all ayes. Motion Approved.

3.0 ELECTION OF OFFICERS

A. Chair

Motion Whipps, seconded Will to re-elect Tom Sand as the Chair. Vote all ayes. Sand abstains. Motion Approved.

B. Vice Chair

Motion Bohlman, second Whipps to elect Jesse Masloski as the Vice Chair. Vote all ayes. Masloski abstains. Motion Approved.

4.0 APPROVAL OF MINUTES

A. December 11, 2018 Meeting Minutes

Motion Bohlman, second Whipps to approve minutes as presented. Vote all ayes. Motion Approved.

5.0 NEW BUSINESS

6.0 OLD BUSINESS

A. Planning 101

Planner Lewis presented on Planning Basics, facilitating discussion among the commission and addressing questions. Topics included history of and

framework for planning, the subdivision of land, open meeting laws, and a question and answer section.

B. 2018 CUP and IUP Review

The commission reviewed the CUP and IUP list. Commissioner Schultz noted that the list features a number of former property owners, and questioned whether the new property owners are aware of the CUP or IUP. The commission expressed concern regarding the operational status of the properties on the list and requested staff investigate, update the list accordingly, and present findings. The following should be removed from the list:

All of those associated with Jordan Hotel LLC. This project was not completed. Andrew Pearson, 6380 W 190th Street. Did not get issued.
Randy

Further, once the conditions of the 304 1st st w CUP are met, the permit should be added to the list; 700 Seville and the apartment on Water Street should be investigated.

C. Review of 2019 Planning Commission Work Plan

The commission reviewed and discussed their Strategic Plan, which was developed in conjunction with the council in 2018. Detail was added to the plan by staff, and the commission approved the plan with a motion from Whipps and second from Bohlman. Vote all ayes. Motion Approved.

7.0 PLANNERS REPORT

Planner Meyers updated the commission on the status of the comp plan update, informed them of a forthcoming report covering the first year of the rental licensing and inspection ordinance, progress made on the pineview townhome development, the status of the CUP recently approved for a duplex at 304 1st St W, council's authorization for staff to apply for the Community Rating System program through FEMA.

Planner Lewis provided an update on the status of the CDA senior housing project on Seville Drive, stated that an application has been submitted for a IUP for a gravel lot in the C-2, and that he continues to work with the property owner of the former Pearson Property on site development options.

8.0 CITY COUNCIL MEMBER UPDATE

Commissioner Will stated that two new councilmembers were sworn in and began their respective 4 year terms at the January 7th council meeting.

Commissioner Whipps indicated that both he and commissioner Will were reappointed by the council to their positions on the Planning Commission and will serve on the commission for the duration of 2019.

9.0 COMMISSION MEMBER REPORT

10.0 ADJOURNMENT

Motion Will second by Bohlman to adjourn at 8:04pm. Vote all ayes. Motion Approved.

Tanya Velishek
Mayor

ATTEST:

Tom Nikunen
City Administrator