



**City of Jordan
Park and Recreation Commission
January 24, 2014**

Members Present: Chair, Donna Breeggemann, Vice Chair, Margaret Knutson, Tim Bischke, Student Representative Sarah Dorey (6:45)

Not present: Council Representative Terry Steir

Staff Present: Senior Planner Corrin Wendell, Planning Consultant Joanne Foust, Planning Intern Laura Chamberlain

Others Present: Nick Scholer, Thom Boncher

1.0 Call to Order.

Chair Breeggemann called the Park and Recreation Commission to order at 6:30 p.m.

2.0 Adopt Agenda.

Motion Knutson second by Bischke to adopt the agenda with Agenda item 6.0 A moved before the Approval of Minutes. With all in favor the motion passed 3-0.

6.0 New Business

A. PRC Applicant Interview – Nick Scholer

Senior Planner Wendell introduced Nick Scholer, the applicant up for consideration for a Park and Recreation Commissioner seat. The current Commissioners interviewed the candidate.

3.0 Approval of Minutes

A. August 26, 2013 Regular Meeting Minutes

Motion Knutson second by Bischke to approve the August 26, 2013 meeting minutes as presented. With all in favor the motion passed 3-0.

4.0 Presentations/Discussions

None.

5.0 Old Business

None.

6.0 New Business - Continued

B. Park, Trails, and Natural Resources Master Plan Implementation

6.B.1 Subdivision Ordinance Amendment Discussion

Planning Consultant Foust introduced the background about the need for a change to the Subdivision Ordinance to reflect a Park Land Dedication formula, as mandated by Minnesota State Statute. The text change itself will be decided by the Planning Commission, but they wanted the Park and Recreation Commission to give their input on the formula. Foust then presented an example formula provided by the League of Minnesota Cities, and placed in numbers reflecting Jordan's current situation.

Discussion followed, and Foust took the Commissioners through examples to see how the amount of park land dedication varied depending on changing input values. She also presented what other local cities, such as New Prague, have as their formula.

The Park and Recreation Commissioners recommended that Staff take to the Planning Commission the Park Land Dedication formula with the 95% Residential and 5% Industrial inputs, as well as the addition of a "gaps in park land & trails" category, and trail-width calculations that include trail right-of-way.

6.B.2 Park Brochure

Planning Intern Chamberlain introduced a draft version of the Park Brochure, a task set out by the Park, Trails, and Natural Resources Master Plan. Commissioner comments were taken into consideration and another draft will be up for discussion at the January 27th, 2014 meeting

C. Commissioner Appointment – Applications/Interviews

Senior Planner Wendell informed the Park and Recreation Commission about upcoming terms ending for Breeggemann, Knutson, and Bishke. These commissioners are able to reapply for a new term and interview at the January 27th, 2014 meeting. Alternate Council Representative Tanya Velishek's contact information will be added to the term sheet.

7.0 Planners Report

A. Next Meeting- January 27th, 2014

B. 2013 PedalMN Bicycle Summit

8.0 City Council Member Update

None.

9.0 Student Representative Update

Student Representative Dorey let the Commissioners know that students at Jordan High School are signing a petition for the addition of a High School soccer team. Foust commended that New Prague went through a similar process and has had consistent high demand for soccer programming and facilities.

10.0 Commission Member Report

Bishke: None.

Knutson: Expressed concern that the new Lagoon Park equipment is not ADA compliant, and does not meet the age ranges of users.

Breeggemann: Mentioned Fergus Fall's rehabilitation of an old asylum facility and suggested a similar process for St. John's school.

PRC Applicant Appointment

Motion by Knutson, second by Breeggemann, to appoint Nick Scholer to an open term on the Park and Recreation Commission. With all in favor, the motion passed 3-0.

11.0 Adjournment

Motion by Bischke second by Knutson, to adjourn the Park and Recreation Commission meeting at 8:14 p.m. With all in favor, the motion passed 3-0

Respectfully Submitted,
Laura Chamberlain, Planning Intern