



**City of Jordan
Park and Recreation Commission
September 24, 2012**

Members Present: Chair Donna Breeggemann, Council Liaison Thom Boncher, Lance Schmitt, and Margaret Knutson (7:06 p.m.)

Staff Present: Senior Planner Corrin Wendell and Planning Intern Emily Bodeker

Others Present: Shvawn Morgan, Keith Morgan, Ross Liddle, Tim Nightingale, Greg Dietel, Allen Houdek, Al Ceplecha, Greg Segler, JoAnn Malz, Tom Malz, Bob Malz, Robb Tupy, Matt Davis, Kelly Davis, Jas Thin, Gary Schellt, Deb Schlag, Ty Schlag.

1.0 Call to Order.

Chair Breeggemann called the Park and Recreation Commission to order at 7:02 p.m.

2.0 Adopt Agenda.

Motion Schmitt, seconded by Boncher, to approve agenda as presented. Motion approved unanimously.

4.0 Presentations/Discussions

A. Lions Club Fundraiser

Commissioner Knutson arrived at 7:06 p.m.

A representative from the Lions Club presented their idea for a Winter fundraiser in Lagoon Park. He was looking for information from the PRC about cost and availability of the Park. The representative mentioned that the Shakopee Lions run a similar fundraiser that has food, and entertainment.

The PRC recommended that the Lions contact Community Education and talk to Public Works Director, Dave Bendzick with specific questions.

3.0 Approval of Minutes

A. August 27, 2012

Motion Boncher seconded by Schmitt, to approve the minutes as presented. Motion approved unanimously.

4.0 Presentations/Discussions

B. Basketball Court-Timberline

Shvawn Morgan, 850 Dakota Point, spoke to the PRC on this agenda item and asked the PRC to consider the installation of a basketball court at the Timberline Development's Park.

Ross Liddle, 823 Lodge Drive, spoke to the PRC to show support of the project. He believes the Park doesn't have any equipment for children who grow out of the Park equipment that is currently at the park and it provides a safe location for children to play and work on their skills.

Allen Houdek, 713 Heritage Trail, Local Business Owner, Mentioned that when people went around to gain support for the Bridle Creek Basketball Court that they said that it would be the first and if it was successful there would be more courts installed. He believes it would serve a good amount of people like the Bridle Creek Court does.

Chair Breeggemann discussed the funding of the Bridle Creek Basketball Court.

Planner Wendell shared that Public Works Director Bendzick said that the price that was given to the PRC for the cost of a basketball court was a very good one.

Commissioner Boncher shared with the audience that Bridle Creek came to the PRC with a package and had a financial plan to fund the basketball court.

An audience member said that Timberline is prepared to help financially but they wanted to come to the PRC to get some information.

Allen Houdek, told the PRC that when the Bridle Creek project was presented to him he didn't realize it was Bridle Creek organizing it, he thought it was more of a community thing.

Commissioner Knutson said that she believed that was the case, but Bridle Creek had a donation from someone within the development who wanted to do something in the Park and the City suggested a Basketball Court. The City helped with labor and equipment costs.

Boncher said that the City helped with some costs but a good amount of the cost was funded by donations. The City commitment was mostly in labor.

An audience member asked about the cost of the Bridle Creek basketball court and asked if a cost breakdown was available to gauge off of.

Planning intern, Bodeker read the cost information provided by Bendzick to the audience.

Shvawn Morgan, asked if the PRC's recommendation would be for Timberline to create a plan and present that to the PRC. The PRC agreed.

5.0 Old Business

A. Wheel Chair Swing Task Force Update

Commissioner Boncher explained that he went out with Jean and Ricky Kes to the Jordan Elementary swing set. He described the conditions and the hardships of the location and the size of the swing. He commented on some of suggestions that the PRC might want to consider with the consideration of a wheel chair swing at Lagoon Park.

Boncher also spoke about the need for a cross walk with some signage indicating wheel chair crossing across 282 downtown. He believes there are too few safe crossings.

Commissioner Knutson asked if there were any updates from staff about the Hiawatha School Park and their handicap accessible park.

Staff didn't have any updates but Wendell noted she would get some information and take some pictures of the park for the next meeting.

B. Grade Sizes 2000-2013

Bodeker presented the PRC with information they requested at a previous meeting. The information was school grade sizes from Community Education. Bodeker noted that staff will keep a spreadsheet of this information and will add additional information to the spreadsheet in coming years.

C. Holzer Park Restroom Update

Bodeker informed the PRC of the decision made by City Council to make handicap access improvements and to put port a potties in the park. Council decided to track the usage of the park and see how the port a potties work for a season.

PRC mentioned that the City should consider putting in the access gate for the park in before the baseball/softball season starts in March.

D. 282 Landscaping Plan Update

Bodeker updated the PRC with the 282 Landscaping plan project. There were four trees removed from the original plan due to MnDOT not allowing those trees due to maintenance issues with the in slope and bottom of the ditch adjacent to TH 282.

Staff presented the current layout and informed the PRC that Council authorized staff to gather quotes and proceed with tree installation.

E. County Road 66 Trail Update

Bodeker informed the PRC that the pre-construction meeting for the County Road 66 Trail phase I was on Tuesday, September 18th. Work on the project will begin in the beginning of October with a final completion date of November 23.

F. Bluff Trail Cost Estimate

Wendell presented information for the PRC regarding the Bluff Trail cost estimate. At a previous meeting the PRC requested a cost estimate provided by Public Works Director, Bendzick for clearing a footpath through Maple Lane.

Wendell also presented a memo from Annette Margarit, City Attorney, regarding ADA requirements for new construction.

Margarit found that, "If the City Council believes making the Maple Lane trail ADA-compliant due to the unique terrain, the City Council has the burden of proving that and

should make written findings of fact supporting that conclusion. I think Bolton and Menk has already done an initial design and the cost of analysis of ADA compliance of a trail down Maple Lane so the Council can compare the costs and make a decision.”

6.0 New Business

A. Maintenance Plan for Trails

Senior Planner Wendell presented information on trail maintenance that was requested at the August 27th 2012 PRC meeting. Wendell contacted Public Works Director, Bendzick who explained that the maintenance schedule includes crack filling sidewalks and bituminous pathways every two years within the City. Director Bendzick also explained to staff that sealcoating trails is not performed within Jordan as it has a higher cost associated.

B. Holzer Park Field Erosion

Commissioners Boncher and Breeggemann were in attendance for Park Tours where they met with Tim Loose and Dave Bendzick to discuss erosion issues at Holzer Park. Breeggemann and Boncher what was discussed and noted that Bendzick discussed installing gutters on the existing building and the possibility of a swale that moved the water away from the field.

7.0 Planners Report

A. Park Equipment and Park Land Dedication Account Information

Wendell presented park equipment and improvement and parkland dedication fund balances.

B. Adjust Time of Meeting for 2013

Senior Planner Wendell informed the PRC that both Planning Commission and City Council start their meetings at 6:30 pm Staff suggested that the PRC meeting start time be adjusted to 6:30 pm to allow for consistency.

The PRC decided that starting in 2013 the meeting time will be adjusted to begin at 6:30 pm.

8.0 City Council Member Update.

Council Liaison Boncher reported that there will be a voter's forum at the Methodist Church Wednesday at 6-9pm.

9.0 Commissioner Report.

Commissioner Knutson asked about access aisles on 1st Street with the TH 21 improvements.

Commissioner Breeggemann noted that TH 21 feels narrower. She also noted that Holzer Park fields are looking nice.

City Council Member Joe Thill wanted to let the PRC know not to discount rain gardens at Holzer Park, and noted that sometimes the County helps pay for those projects.

9.0 Adjournment.

It was moved by Knutson, seconded by Schmitt, to adjourn the Park and Recreation Commission meeting at 8:20 p.m. Motion unanimously approved.

Respectfully Submitted,

Emily Bodeker