



City of Jordan
Park and Recreation Commission
August 27, 2012

Members Present: Chair Donna Breeggemann, Council Liaison Thom Boncher, Tim Bischke, Margaret Knutson, Nancy Murray, and Lance Schmitt.

Staff Present: Senior Planner Corrin Wendell, Planning Intern Emily Bodeker,

Others Present: Pete Ewals, Jean Kes, Ricky Kes, Rick Kes, Bruce Pauly, Mary Pauly, Josh Pauly, Gary Schettl, Mike Nevins

1.0 Call to Order.

Chair Breeggemann called the Park and Recreation Commission to order at 7:07 p.m.

2.0 Adopt Agenda.

Motion Schmitt, seconded by Murray, to approve agenda with proposed the proposed changes, moving 5.0F to 4.0 F. Motion approved unanimously.

3.0 Approval of Minutes.

A. July 23, 2012 Minutes

Motion Knutson, seconded by Bischke, to approve the minutes as presented. Motion approved unanimously.

4.0 Presentations/Discussions

A. Introduction of New Senior Planner

Planner, Corrin Wendell introduced herself and shared that she looks forward to working with the PRC and engaging in the projects that they are working on.

B. Bike Exchange

Council Representative Boncher had discussed the idea of a bike exchange program with resident and Police Chief, Bob Malz. Each year the Jordan Police Department obtains bikes that are not claimed. The idea of the bike exchange would include marking the bikes and putting them in bike racks around town, making them available for residents to use, and park them when they are finished.

Commissioner Bischke questioned the cost for initial maintenance for the bikes and asked about liability with accidents.

Commissioner Boncher stated that the bikes would be use at your own risk.
Commissioner Knutson asked if they were children's bikes or adult bikes.

Boncher answered that the police department obtains all kinds that range in value as well.

Commissioner Knutson suggested looking into the Free Bikes for Kids program through St. Francis; she doesn't believe the City ready.

Motion Boncher, second Knutson to recommend to Police Chief, Malz, to investigate the free bikes for kids program through St. Francis and donate the bikes to that this year, and look into discussing this idea at this time next year.

Bischke stated that he feels this is a good idea costs involved just have to be considered.

Knutson offered herself as a contact for St. Francis.

The motion passed with a 5-1 vote.

C. Basketball Court-Timberline

Planner Wendell introduced the request from a letter from the Timberline Homeowners Association President. Wendell explained the cost estimate based on the cost of the basketball court located in Bridle Creek.

Commissioner Breeggemann asked what the cost breakdown for the Bridle Creek basketball court was, what the commitment was by the City.

Motion Boncher, second Bischke to table this matter at this time. The motion passed 6-0.

D. Jean Kes- Wheel Chair Swing in Lagoon Park

Planner Wendell introduced Jean Kes, who had requested to speak to the Commission about putting a wheel chair swing in Lagoon Park. Kes showed pictures of the wheel chair swing at the Elementary School and examples of different sized wheel chair swings. She expressed that she knows there are members of the community and surrounding communities that could utilize this swing in Lagoon Park. She didn't have a preference of types and wasn't sure about specific costs.

Boncher asked how to make the swing accessible.

Jean Kes answered that people could be pushed through woodchips.

Knutson noted people probably couldn't push themselves through woodchips.

Rick Kes gave the idea of a path or walkway so that anyone could use it.

Knutson told the Commission that there is a fully assessable park located near Minnehaha Park.

Motion Boncher second Murray to form a task force (Park Board and volunteers) to look at the Park in South Minneapolis.

Knutson, Boncher, and Kes volunteered for task force.

Schmitt suggested maybe making the swing an add on to swings they already had.

Boncher asked Kes to send him an email to be in communication about the task force.

All in favor, motion passed 6-0.

E. Trail Request-Bluffs to Downtown

Wendell explained the City received an email from Gary Schettl requesting consideration of a trail from the Bluffs to downtown, which was previously discussed.

Mr. Schettl introduced himself and gave some history on the request. Schettl requested a seasonal dirt trail.

Mayor Ewals stated that he walked the trail and stated that the existing road is in pretty good shape. He is requesting looking at just a dirt path instead of a more expensive option. He believes it is a good idea to keep people and kids off of 282.

Commissioners expressed the concern with keeping the trail low cost and getting the community involved.

Commissioner Schmitt asked if before the request goes to City Council if there will need to be a public hearing. Commissioners answered with yes.

Motion by Boncher seconded by Bischke, to ask staff to provide a low cost option for a footpath through Maple Lane completed by Public Works. Motion passed 6-0.

F. Chamber Bike Rack Update

Intern Bodeker informed the Commission that this item was heard and approved at the August 6, 2012, Council meeting. Pauly's presentation was also presented to the Chamber, where the Chamber acknowledged that the project would come in under budget.

Pauly updated the PRC with the schedule of the project. He noted they were starting the Saturday after the PRC meeting to pour the concrete slabs for the bike racks. There was confusion with the ordering of the bike racks, the company lost the order for the bike racks that was previously placed. They put a rush order in, and they should arrive in about four weeks.

Boncher asked Pauly if there was a Scout badge for Civics. Boncher offered to design one, and asked Pauly to ask the Scouts if there was interest in the Youth Representative.

Chair Breeggemann clarified that the Youth Representative gives input on PRC items but does not have voting rights.

Mary Pauly said she would pass on the information to the Scouts.

The PRC thanked Pauly again for the work.

5.0 Old Business

A. Park Tours

Bodeker reminded the PRC of a previous conversation that had took place about Park Tours. During that discussion, it was suggested that park tours wait until a permanent staff person was hired. Now that the permanent staff person, Wendell, started staff suggested starting Park tours sometime in September/October.

Staff mentioned that one method they discussed is using the SWOT analysis- Strengths, Weaknesses, Opportunities, and Threats.

Commissioner Breeggemann suggested starting in September and getting a few of the tours finished then completing the remaining tours in October.

Boncher asked the Commission if the Parks have changed that much.

Bischke pointed out that the different parks will take different amounts of time.

The PRC decided to start tours in September and finish up any left in October.

B. Holzer Park Restroom City Council Feedback

Bodeker informed the PRC that this item was discussed at the City Council where Council recommended an additional cost breakdown and for the item to be brought back to the PRC for discussion. She informed the PRC that there is no cost difference between the two layouts, C and F. Scope of work information and cost of a port a potty were also requested by the Council and presented.

The cost for improvements to bathrooms was \$47,118.00. Total Cost for handicap access to the park area was \$24,445.00, bringing the total cost of Holzer Park improvements to \$71,563.00.

The cost of a port a potty was \$120 (standard) \$200 (handicap accessible) per month plus the cost of handicap access to the park, ranging between \$25,228-\$26,845, with twelve month port a potties.

Commissioner Boncher asked about the scope of work, and how the bids were collected. The PRC asked how many bids were collected.

Commissioner Murray was stated she was confused. She believed there was a compromise with the door location. She also stated that the PRC did not push the paving of the path to the Council they suggested they wait until the bathroom was complete. She asked if there will be more use if the bathroom is completed.

Schmitt asked if softball would ever host a tournament there and asked what seasons the fields are used.

Motion Boncher, seconded by Bischke to stand by layout F based on the finding that there would be no significant cost difference between the two layouts.

Knutson mentioned that the erosion problem is important to solve before moving forward with the bathroom.

Bischke asked the purpose of bringing this back to the PRC.

Staff answered they wanted to bring back the cost difference and breakdown and the cost of the port a potty and the path vs. the building.

Boncher amended his motion and Bischke seconded, to include three competitive bids for each stage of construction on the scope of work.

Commissioners were concerned that their whole recommendation wasn't heard at City Council, and they added that the PRC wanted to avoid dealing with the railroad.

Breeggemann stated she was emailing with engineer, Tim Loose about field maintenance issues. She stated that she would like to get the erosion and fence issues fixed.

Knutson stated that the building should wait until the issues with the field are fixed.

Breeggemann also said maybe the building should wait until the erosion issues are dealt with.

Boncher suggested separating the field erosion issues and the bathroom issues and acting on those separately.

Breeggemann said that the fields and the bathrooms aren't separate they are connected.

Boncher stated he would not withdraw his motion, he believes the building needs to be fixed.

The motion failed with a 3-3 vote.

Knutson stated she would like the PRC to address the water issues.

Motion Knutson, second Breeggemann, that the drainage issue be resolved.

Knutson amended the motion, Breeggemann seconded the amendment to get a cost of study and scope of service by Bolton and Menk.

Knutson expressed she believes that the field updates need to happen in the correct order.

Motion passed 6-0.

C. 282 Landscape Plan

Bodeker updated the PRC on the 282 Landscape plan. The City Engineer has been working with MnDot and business owners in the area on the placement of the trees. She let the PRC know that a meeting to find locations for the trees is scheduled this week. Once the final tree count and placement is decided, it will be presented to City Council. Bodeker also reminded the PRC of the

cost share that they had decided upon at a previous meeting. The PRC had recommended 25% business contribution and a 75% City contribution.

D. County Road 66 Trail Update

Planning Intern Bodeker informed the PRC that the plans and specifications for Phase I (Aberdeen to Hope Avenue) have been completed. Bids for the project will open August 28th and will be presented at an upcoming Council meeting. It is anticipated that construction will begin in September and be substantially completed in 2012.

E. Walkability Report Update (2012)

Bodeker informed the PRC that a memorandum of the information presented by Commissioners Breeggemann and Knutson was put together and given to Public Works for their information.

Breeggemann asked about the information that was more school related.

Knutson stated that part of that information is School responsibility not City responsibility. The two concerns being Sunset Drive Light by the new exit, and the signs by the Middle School.

6.0 New Business

A. Grade Size and Community Education Numbers

Bodeker presented the grade size and community education numbers from Brenda Lieske that was requested at a previous meeting.

The PRC asked staff to get previous year's grade sizes to compare.

B. Resignation of a Parks and Recreation Commissioner

Wendell informed the PRC that the City had received a resignation letter that was passed on to the PRC and City Council on August 7th.

Commissioner Boncher asked when has the PRC "spit on business owners?" Breeggemann stated she believed that was Hanson's opinion, and she believed he wasn't talking about the PRC.

C. Process for New Commission Member

Wendell explained that now the PRC has a vacancy which the term is up in December. The code reads that the vacancy is to be filled by the same process of a new commission member. She asked the PRC to discuss when the term should be filled.

Breeggemann explained that the PRC has had hard time filling vacancies.

Commissioners asked which terms are up in 2012.

The Terms up in December 2012:

- Murray
- Vacant
- Schmitt

Motion Knutson seconded Murray to let the vacancy sit until the end of the term, and promoting the openings in January 2013. Recommending staff start advertising in October. Motion passed 5-1.

7.0 Planners Report

A. Rice Street Bridge Groundbreaking-Thursdays August 30th 10:00 am

B. Park Equipment and Park Land Dedication Account Information

8.0 City Council Member Update

Boncher shared the feelings of a Council Member thinking that the 282 trees project was too expensive. The Council member thought that in his opinion everything the PRC brings to the Council is too expensive. The Council also thought that it was the PRC's choice to involve the business owners which turned away MnDot grant money. Boncher shared that a business owner appreciated that they were involved in the project.

9.0 Commissioner Member Report

Commissioner Murray: Wanted to know how Bolton and Menk was involved and shared that it was the City Administrator that chose to get them involved. Murray didn't appreciate the lack of confidence in the PRC from the Council.

Commissioner Knutson: She spoke to the activities director at the school regarding the PRC position and he is going to promote the position. She asked if seal coating trails is apart of the maintenance plan in Jordan. She also noted that she didn't appreciate the article in the paper about the brochure, and was confused about the article in the paper about the new ballpark.

Commissioner Bischke: He commented on David Hanson's letter and let the PRC know that he emphasized and agreed with a lot that he said.

10.0 Adjournment

It was moved by Knutson, seconded by Murray, to adjourn the Park and Recreation Commission meeting at 9:23 p.m. Motion unanimously approved.

Respectfully Submitted,

Emily Bodeker