



**City of Jordan
Park and Recreation Commission
November 26, 2012**

Members Present: Chair Donna Breeggemann, Council Liaison Thom Boncher, Lance Schmitt, Tim Bischke, Nancy Murray, and Margaret Knutson (7:05).

Staff Present: Senior Planner Corrin Wendell, and Planning Intern Emily Bodeker

Others Present: Jeff Isaacson, Jes Schwingler, Mana Schwingler, Mike Beckius, Jeff Kleinecker, Angie Kleinecker, Bill Piotrowski, Sarah Dorey, Gary Shettl, John Stahler, Penny Swanson, Mark Smith, Jeff Kubesh, Brenda Kubesh, Dave Popelin, Joe Thill, and Jeff Will.

1.0 Call to Order.

Chair Breeggemann called the Park and Recreation Commission to order at 7:00 p.m.

2.0 Adopt Agenda.

Motion Murray second by Schmit to move agenda item 5A up and move 3.0 A approval of the minutes to after 4.0 A Park and Recreation Commission Interviews. With all in favor the motion passed 6-0.

5.0 Old Business

A. Safe Routes to Schools (SRTS) – Bluff Trail Update

Commissioner Knutson arrived, 7:05 p.m.

Wendell introduced the agenda item and updated the PRC on the Safe Routes to School funding source as a possible way to fund one of the alternatives presented by Bolton and Menk in 2011. Wendell also updated the PRC on a cost estimate for tree clearing and grubbing of the Maple Lane trail corridor as requested. The estimated potential cost is between \$5,000-\$10,000.

Gary Schettl, 116 Arabian Ct, Let the PRC know that he asked his neighbors to come tonight to show support for the trail. He expressed that he has pushed to continue working on this trail and this area in town needs a safe route to downtown, there needs to be a way to get people off of the highway. He also had heard that this project was put on the list for the contribution from the Shakopee Mdewakanton Sioux Community.

John Stahler, 197 Maple Ln, expressed his concern with safety of the trail and wanted to let the PRC know that he would request a chain link fence on both sides of the trail, which would address safety concerns.

He also asked how wide the trail might be. Staff answered that they believe it was eight feet but they would have to check, they did not have the different alternatives with them. Mr. Stahler also wanted to know if the \$5,000-\$10,000 was just the cost of the clearing, or if that included the trail and the fence as well.

Staff let him know that that was just the cost of the clearing and grubbing.

Dave Popain, 312 Arabian Dr, spoke in favor of the trail.

Council Liason Boncher expressed to the audience that this trail might take time and many meetings, it might be another 2-3 months, he wanted them to know that they should stay active and attentive in the process.

Bill Piotrowski, 104 Arabian Ct, let the PRC know that this was not the first meeting that many of the neighbors have attended and they want to stay involved.

Motion Knutson seconded by Schmitt, to move forward with the grant application. With all in favor the motion approved unanimously.

Gary Schettl asked the Commissioners how to move this forward to Council. Staff and the PRC answered that there is always public comment at City Council meetings, staff also mentioned signing up for constant contact, and if there is a question people can also contact staff.

4.0 Presentations/Discussions

A. Park and Recreation Commission Interviews

4.A.2 PRC applicant: Jeff Isaacson

The Park and Recreation Commission interviewed Jeff Isaacson.

4.A.1 Student Representative: Sarah Dorey

The Park and Recreation Commission interviewed Sarah Dorey for the Student Representative position.

3.0 Approval of Minutes

A. October 22,2012

Motion Boncher seconded by Murray, to approve the minutes as presented. Motion approved unanimously.

6.0 New Business

A. MnDOT Sign Request Procedure-Varner and 282 Pedestrian Crossing

Bodeker updated the PRC on where staff was with requesting a pedestrian crossing at Varner and 282 as requested at the October 22 PRC meeting. Bodeker informed the PRC of the MnDOT request procedure which is 1. Contact the MnDOT area engineer and make the request 2. The City submits a permit application to install the signs. The City engineer makes these requests through MnDOT. It was discussed at a staff meeting and safety committee meeting and the engineer is working on making a request.

The PRC wanted to know why Varner St. Staff reminded them that it was from a request from a Community member who has a family member in a wheel chair and Varner St is their route to town.

B. Process for Concerns

Bodeker explained that Commissioner had a few questions about the process for community members to reach the PRC with questions, concerns, comments, etc. To make others aware of the process staff posted the process on the City's website under City Officials>Park and Recreation.

7.0 Planners Report

A. Park Equipment and Park Land Dedication Account Information

Wendell presented park equipment and improvement and parkland dedication fund balances.

B. Next Meeting- December 24th, 2012

Wendell informed the PRC that the next PRC meeting is scheduled for Monday December 24th, and City offices are closed the 24th and 25th for the Holiday. She informed the PRC that the PRC can hold a special meeting Wednesday January 2nd, 2013. The PRC decided to cancel the meeting in December and make recommendations to City Council for PRC applicants tonight.

Motion by Boncher, seconded by Bischke to not have a special meeting in January and cancel December's meeting. With all in favor the motion passed 6-0.

The next PRC meeting will be held on January 28, 2013 at 6:30 p.m. The PRC decided that there will still be open PRC positions so the applications will still be accepted until those seats are filled.

4.0 Park and Recreation Commission Interviews

Motion by Murray, seconded by Boncher to recommend Sarah Dorey to City Council for the position of Student Representative. With all in favor the motion passed 6-0.

Motion by Bischke seconded by Boncher to recommend Jeff Isaacson to City Council to serve a two year Park and Recreation Commission position starting in January 2013. With all in favor the motion passed 6-0.

8.0 City Council Member Update.

Council Representative Boncher stated that he has fulfilled his spot on the PRC. He would like to see a new representative on the Commission; he has done what he sought out to do. He wishes the PRC will welcome the new members and liaison.

9.0 Commissioner Report.

Commissioner Bischke stated that he believes the walkability in Jordan needs work and something needs to be done. It may need to come down to pulling over cars that do not stop for pedestrians because it is so difficult to cross some streets.

Commissioner Murray stated that it has been nice serving on the Park and Recreation Commission and it has been a good experience.

Commissioner Knutson asked if it was a possibility to approve the minutes differently in a way that it would get done sooner. Staff answered that they would check into that.

She also stated that she was surprised that they were not asked about the different projects being considered for the SMSC donation.

Breeggemann thanked Commissioners Schmitt and Murray for their time on the PRC. She also wanted to ask staff about the Jordan Police Department Jurisdiction?

Commissioners as well as Council Member Thill and Jeff Will answered that there is a cooperative enforcement/training with the State and County that the JPD participates in. There was discussion about communication and how to communicate this information for people to know.

9.0 Adjournment.

It was moved by Schmitt, seconded by Knutson, to adjourn the Park and Recreation Commission meeting at 8:15 p.m. Motion unanimously approved.

Respectfully Submitted,

Emily Bodeker