

**MINUTES OF THE PROCEEDINGS
OF THE PLANNING COMMISSION OF THE CITY OF JORDAN
IN THE COUNTY OF SCOTT
June 11th, 2024**

1.0 CALL TO ORDER

Present: Lea Schulte, Jane Bohlman, Ray Sandey, Jeff Will, and Scott Penney
Also Present: Jeff Matzke, Planning Consultant; Sahni Moore, Planner/ Economic Development Specialist
Absent: Sandra Johnson, Michael Vourlos

Meeting called to order at 6:31 pm.

2.0 ADOPT AGENDA

Motion by Bohlman to adopt the agenda as amended. Seconded by Sandey. All commissioners present voted ayes. The motion was declared carried.

3.0 APPROVAL OF MINUTES

A. Planning Commission Meeting Minutes, May 14th, 2024

Motion by Will to table the approval of the May 14th, 2024, Minutes until July 9th. Seconded by Shulte. All other commissioners present voted ayes. The motion was declared carried.

4.0 NEW BUSINESS

A. Registered Land Survey – 520 Cedar Lane Drive
Matzke presented the application for 520 Cedar Lane Drive regarding splitting the lot east and west. Matzke recommended the Planning Commission discuss the item, hold the public hearing and provide a recommendation to City Council.

Will opened the public hearing at 6:40 pm.

Kate Wesenberg, 500 Cedar Lane Circle, asked if electrical utilities going to a new house on the property would affect the trees on her property. Sandey stated the utilities would need to come in on a public utility easement. Matzke stated electrical usually goes around trees and sewer and water is from the street. Wesenberg stated it is a very busy corner and there has been accidents there and suggested someone looking at adding a yield sign or stop sign.

Will closed the public hearing at 6:45 pm.

Planning Commission Minutes – June 11th, 2024

Motion by Sandey to recommend approval of the Registered Land Survey as presented. Seconded by Penney. All other commissioners present voted ayes. The motion was declared carried.

B. Request for Design Review – 212 and 216 Broadway Street South

Moore presented the Request for Design Review - 212 and 216 Broadway Street South. Moore recommended the Planning Meeting discuss the item and provide a recommendation to City Council.

Motion by Bohlman to recommend approval of the Request for Design Review – 212 and 216 Broadway Street South as presented. Seconded by Penney. All other commissioners present voted ayes. The motion was declared carried.

5.0 OLD BUSINESS

No old business was discussed.

6.0 PLANNERS REPORT

A. General Updates

Matzke stated that there was no update.

B. Next Meeting – Tuesday, July 9th, 2024

7.0 CITY COUNCIL MEMBER UPDATE

Penney discussed updates relating to 231 Broadway Street South.

8.0 COMMISSIONER MEMBER UPDATE

Sandey asked why we restripe roads and crosswalks in the fall instead of the spring. Matzke stated it is oftentimes an ‘extra cost’ in budgets, so if there’s extra funds at the end of the season, that’s when it would normally be done.

Bohlman stated the property at 313 1st St. E that exploded last July still has not been cleaned up and asked how long until it would be cleaned up. Matzke stated he spoke to the owner of the property this week and the owner is working on getting a contractor in place and getting the process started.

9.0 ADJORNMENT

Motion by Penney to adjourn. Seconded by Bohlman. The meeting was adjourned at 7:12 pm.