

**Jordan Economic Development Authority Vacancy Application**



**Economic Development  
Authority**

1. NAME \_\_\_\_\_ DATE \_\_\_\_\_
2. JORDAN RESIDENT (how many years) \_\_\_\_\_
3. EDUCATION \_\_\_\_\_  
\_\_\_\_\_
4. EMPLOYMENT (firm and profession/occupation)  
\_\_\_\_\_  
\_\_\_\_\_
5. CIVIC, PROFESSIONAL, COMMUNITY ACTIVITIES. Please list past and present civic activities and/or organizational memberships, particularly those relevant to the appointment you seek.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. PREVIOUS PUBLIC EXPERIENCE (appointive or elective)  
\_\_\_\_\_  
\_\_\_\_\_
7. Please describe your understanding of the responsibilities of the Board, Commission or Committee you are applying for and your special background, strengths, or abilities to bring to a board or commission.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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8. Please describe briefly why you want to serve on this Board, Commission, or Committee and what you hope to accomplish as a member.

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9. Please describe the strengths/weaknesses of Jordan as you see today.

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10. List any specific goals and/or objectives you visualize for the City.

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11. Economic Development Authority meetings are held at 6:30 pm on the first Monday of each month for approximately 1-2 hours. Also, there is a time commitment to review materials prior to the meeting. Do you foresee any problem making a commitment to attend required meetings on a regular basis?

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**Please feel free to attach any relevant materials to your application. Your application will be kept on file for one year. Thank you for your interest in serving on a Board or Commission.**

*Please return to:  
City of Jordan  
210 E. First Street  
Jordan, MN 55352*

Criteria used by the City Council to evaluate candidates including: personal and professional experience which may relate to the subject areas of the board or commission; knowledge of the community; knowledge of city government process; contribution to creating or maintaining a diversity of membership with respect to geographic location, gender or race; experience from similar appointments.