

**MINUTES OF THE PROCEEDINGS
OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF
JORDAN
IN THE COUNTY OF SCOTT
April 1, 2024**

1.0 CALL TO ORDER

Present: Shane Ahlbrecht, Sandra Johnson, Clint Mack, Dr. Amanda Schuh, Eric Shaughnessy City Administrator Tom Nikunen and Mary Pauly. Derek Nelson and Jeremiah Monyok were absent.

Chairman Ahlbrecht called the meeting to order at 6:30 p.m.

2.0 ADOPT AGENDA

Motion by Johnson to adopt the agenda. Seconded by Mack. All Commissioners present voted aye, and the motion was declared carried 5-0.

3.0 APPROVAL OF MINUTES

A. Economic Development Agency (EDA) Meeting Minutes, March 4, 2024

Motion by Schuh to adopt the March 4, 2024 Minutes with the correct of Clint Mack's last name in the minutes. Seconded by Shaughnessy. All Commissioners present voted aye except Johnson, who abstained, and the motion was declared carried 4-0.

4.0 NEW BUSINESS

A. Cedar Valley Rentals, LLC. - Downtown Matching Grant Application
Nikunen presented the application from Cedar Valley Rentals, LLC. For the downtown matching grant to help pay part of the cost of their repaving and restriping parking lot project. The project will continue the work and attach to the new city Pauly Parking Lot. Mary Pauly was present to answer any questions.

Motion by Schuh to approve the application and recommend it for approval by the City Council at its next meeting. Seconded by Shaughnessy. All Commissioners presented voted aye, and the motion was declared carried 5-0.

B. City Hall Creamery & Coffee - Downtown Matching Grant & Code Matching Grant Applications

Nikunen presented the grant application materials for the City Hall Creamery and Coffee project. The owners are already started with a good amount of the work. They informed staff that a past employee may have told them to just go ahead with the work and apply later. The EDA asked if there were any proof of that direction such as emails. Nikunen stated that there wasn't but it would be nice to work with the developers and help facilitate their project. The EDA reviewed the work under the façade application and considered if the applicant could come back with other ideas of work not already started or completed.

- 5.0 **Motion by Schuh to approve the ADA interior building permit grant application and recommend it for approval by the City Council at their next meeting. Seconded by Shaughnessy. All Commissioners presented voted aye, and the motion was declared carried 5-0.**

Motion by Schuh to table the application and recommend it the applicant find other future work such as signage, parking and striping the lot and that they reapply at a later date. Seconded by Mack. All Commissioners presented voted aye, and the motion was declared carried 5-0.

6.0 OLD BUSINESS

7.0 MANAGEMENT REPORT

A. General Management Updates

Tom Nikunen, City Manager, provided updates on successful LRIP grant to help pay a majority of the cost of the road constructions by the new elementary school projects. He updated on the road construction work on Bluff Drive, 169/CR59 and 169/282/CR9. There was also discussion of a potential baseball training facility project that is the discussion phase.

B. Next Meeting – Monday, May 6, 2024

8.0 CITY COUNCIL MEMBER UPDATE

9.0 COMMISSION MEMBER UPDATE

Ahlbrecht brought up a New Ulm EDA daycare project to help provide affordable daycare options in a community with few for their work force. Mack commented about the programs in Carver County he has experience with in his work.

10.0 ADJOURNMENT

Motion by Mack to adjourn. Seconded by Schuh. The meeting was adjourned at 7:15 p.m.