

**MINUTES OF THE PROCEEDINGS
OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF
JORDAN
IN THE COUNTY OF SCOTT
February 6, 2023**

1.0 CALL TO ORDER

Present: Shane Ahlbrecht, Andre Cilliers, Derek Nelson, Dr. Amanda Schuh, Eric Shaughnessy, and Joe Spillman

Absent: Jeremiah Monyok

Chairman Ahlbrecht called the meeting to order at 5:31 p.m.

2.0 ADOPT AGENDA

Motion by Cilliers, to adopt the agenda. Seconded by Shaughnessy. All Commissioners present voted aye and the motion was declared carried.

3.0 APPROVAL OF MINUTES

A. Economic Development Agency Meeting Minutes, November 22, 2022

Motion by Schuh to adopt the November 7, 2022 Minutes. Seconded by Cilliers. All Commissioners present voted aye and the motion was declared carried.

4.0 NEW BUSINESS

A. Façade Matching Grant Application – Jordan Wine and Spirits

Barrett Voigt, Planner/Economic Development Specialist, presented information on an application request for a Façade Matching Grant in the amount of \$4,575.00 for Jordan Wine and Spirits on 235 Triangle Lane to replace exterior electrical fixtures, fix the existing signage, and fix exterior glazing.

Motion by Cilliers to recommend approval of the Façade Matching Grant request in the amount of \$4,575.00. Seconded by Shaughnessy. All Commissioners present voted aye and the motion was declared carried by 6-0.

B. Parking Study

Tom Nikunen, City Administrator, presented information on a parking study for the downtown area that was tabled at the November 7, 2022 Economic Development Authority meeting.

Motion by Shaughnessy to recommend approval of the parking study. Seconded by Cilliers. All Commissioners present voted aye and the motion was declared carried by 6-0.

C. Strategic Plan Survey Public Comments Discussion

Mr. Nikunen presented information on the City Strategic Plan survey public comments. Commissioners provided feedback on some of the comments provided regarding how current EDA activity is addressing some of the comments and that current efforts have been successful.

D. Historic City Downtown Investment Data Discussion

Mr. Nikunen presented information on the aggregated investment amounts in the downtown area. Commissioner Cilliers stated that this information should be shared via the city newsletter. Commissioner Shaughnessy stated that the city should research other EDA tools implemented in the City of Eagan to verify if any are relevant and useful to the city.

5.0 OLD BUSINESS

6.0 MANAGEMENT REPORT

A. General Management Updates

Tom Nikunen, City Manager, provided updates on the opening of Birdies Golf Lounge and Sports Bar, Jordan Apartments opening, Delia's All in One development progress, Strip Mall speculation discussions, Interstate 169 overpass updates, Highway 21 round about progress, code enforcement progress for the property located at 419 Broadway Street South, and City Council discussions regarding using EDA funds to purchase and develop an industrial park.

B. Next Meeting – Monday, March 6, 2023

Economic Development Authority Minutes – February 6, 2023

7.0 CITY COUNCIL MEMBER UPDATE

8.0 COMMISSION MEMBER UPDATE

Commissioner Cilliers stated that permit plans for 108 1st Street West would likely be submitted in the coming weeks.

9.0 ADJOURNMENT

Motion by Nelson to adjourn. Seconded by Shaughnessy. The meeting was adjourned at 6:19 p.m.