

JORDAN ECONOMIC DEVELOPMENT AUTHORITY

MINUTES

July 20, 2004

- 1. Roll Call:** The Jordan, MN, Economic Development Authority was called to order by President Jeremy Goebel at 7:05 p.m. at Jordan City Hall on July 20, 2004. Present: Commissioners Jeremy Goebel, Ron Jabs, Howard Senske, Greg Sticha and Ray Sandey
Absent: John Mulcahy (excused) and Dave Wolf
Also present: City Administrator Linda Waite Smith
- 2. Approve Minutes of Previous Meeting:** The June 15 meeting minutes were approved as written.
- 3. Management Report:**

 - a. Report on Taste of Minnesota**
Linda and Ron reported on the City of Jordan booth set up at the Taste of Minnesota on July 2. Jeremy suggested pictures of the booth and volunteers who manned it might be placed on the City's web site. Linda distributed copies of the brochure that was prepared under EDA direction for the event.
 - b. Council Approval of EDA General Fund Budget**
Linda noted that as required, the proposed EDA was submitted to the City Council before August 1. City Council approved the General Fund portion of the budget on July 19. The next step is to ask Council to authorize an HRA levy. Proceeds from such a levy would be added to the budget and used only for HRA-eligible expenditures.
- 4. Consent Agenda Items:** There were no consent items presented for approval.
- 5. All Other Items:**
Linda explained that Scott County HRA Director Bill Jaffa had been scheduled to speak at this evening's meeting but was required to appear at a council meeting in a nearby city in regards to a project there. He has rescheduled for the August meeting. Linda then contacted the consultant who has prepared the City's Small Cities Development grant application for several years. She was unable to attend the meeting to talk about that program.

Linda distributed copies of the 1997 EDA work plan goals and the work plan ideas generated in December and April. Commissioners discussed the role of the EDA. It was the consensus that for the August 17 meeting, staff would prepare (with input from tonight's discussion) draft interview questions for business owners and a contact list of business owners from which to select interviewees. Results of the interviews will be used to refine the EDA work plan. It was also

suggested that a CD with the Maxfield Research report be given to each interview and that a meeting to report results of the interviews to interviewees, prospective business owners and other interested parties.

- 6. Adjournment:** The meeting was adjourned at 8:45 p.m.

Secretary

ATTEST

Executive Director