

JORDAN ECONOMIC DEVELOPMENT AUTHORITY

MINUTES

JULY 17, 2007

Chair Ray Sandey called the meeting to order at 7:00 p.m.

Roll Call: Present: Ray Sandey, Ron Jabs, Daryl Karsky, Paul Carey and Greg Sticha. Absent: Jeremy Goebel and Dave Wolf. Staff Present: Ed Shukle, Executive Director/City Administrator; and Joe Janish, Senior Planner.

Approve Minutes: It was moved by Jabs, seconded by Karsky to approve the minutes of the June 19, 2007 regular meeting. Motion passed unanimously.

Interviews for EDA Vacancy: The EDA conducted interviews of the 2 candidates applying for the vacancy on the EDA. Greg Sticha excused himself from the interview panel and Joe Thill was interviewed first. Then, Greg Sticha was interviewed by the EDA. Sticha then excused himself and the EDA discussed the interviews. It was moved by Sandey, seconded by Carey to recommend the re-appointment of Greg Sticha to the EDA. Motion passed unanimously. The recommendation is actually made to the Mayor who then recommends appointment to the City Council. This is scheduled for the regular city council meeting of August 6, 2007.

Approve 2008 Budget: Shukle presented the proposed 2008 Budget for the EDA/HRA. He indicated that the proposed levy is the same amount as levied for 2007. The EDA inquired if the line item amounts could be shifted around as they have an interest in spending more advertising dollars on marketing the city. Staff indicated that this can be done. There was also a question regarding the amount of fund balance and staff indicated that they would check this and report back at the next meeting. They also questioned what could be spent on EDA projects and what would have to be spent on HRA related projects. Staff indicated that they would check this and report back at the next meeting. It was moved by Sandey, seconded by Karsky to accept and approve the proposed budget for 2008 and recommend approval to the City Council. Motion passed unanimously. It was also understood that there would be an opportunity to discuss line item expenditures at a later date.

Medical Clinic Update: Shukle reported that Ray Sandey, Joe Janish and himself had visited the Allina Clinic in St. Michael, MN recently. The purpose of the visit was to obtain an understanding of what size clinic may fit the city of Jordan in the future should Allina decide to locate a medical clinic in the city. The EDA suggested that staff pursue other clinics who may be possibly interested in locating in Jordan.

Hotel Update: Shukle and Janish reported that they continue to be in contact with a firm interested in developing a hotel in Jordan. He will keep the EDA advised on any new developments on this topic.

KAMI Development: Shukle and Janish reported that they continue to be in contact with a firm interested in developing a retail center north of Highway 169 on the Bobby and Steve's Auto World property. Staff will keep the EDA advised on any new developments on this topic.

Industrial Park Sign: Shukle contacted Siwek Lumber regarding the sign on the Frontage Road off of County Road 9, north of Highway 169. Siwek indicated that they were trying to obtain permission from Bobby and Steve's Auto World, the property owner, to continue to keep a sign there. Siwek also was looking into repairing or replacing the sign.

Other Business: Carey asked for feedback on the idea of the EDA hosting a monthly "social lunch" to obtain feedback from local business owners and citizens on the work of the EDA and what can be done to improve the local business climate through increased industrial and commercial growth. He is concerned that the EDA does not have adequate visibility in the community. Some members thought it might be a good idea while others asked if something like this could be handled through existing clubs and committees in the city. Staff was concerned that a separate meeting from the regularly scheduled EDA meeting could create issues with the Minnesota Open Meeting Law. Staff suggested that regular reports on EDA activities could be given at Commercial Club meetings and Chamber of Commerce meetings where input could be received under an existing club or committee structure. This matter will be brought back at future meetings for further discussion.

Adjournment: There being no further business, it was moved by Karsky, seconded by Carey, to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Ed Shukle
Executive Director/City Administrator