

**MINUTES OF THE PROCEEDINGS
OF THE PLANNING COMMISSION OF THE CITY OF JORDAN
IN THE COUNTY OF SCOTT
DECEMBER 8, 2015**

Present: Tom Sand, Sally Schultz, Jeff Will, Brenda Lieske. Absent: Gene Flynn.

Also Present: Laura Holey and Joanne Foust

1.0 CALL TO ORDER

2.0 ADOPT AGENDA

Motion by Brenda Lieske seconded by Sally Schultz to set the Agenda. Opposed: None. Motion approved.

3.0 APPROVAL OF MINUTES

- A. November 10, ~~13~~ 2015 Minutes

Motion by Sally Schultz seconded by Brenda Lieske to approve the November 10, 2015 Planning Commission Minutes. Opposed: None. Motion approved.

4.0 PUBLIC HEARINGS

There were no public hearings.

5.0 NEW BUSINESS

- A. Annual Report

Planning Holey presented the 2015 Annual Report to the Planning Commission. Commissioner Schultz commented that this should be made publically available.

Motion by Jeff Will seconded by Sally Schultz to recommend approval of the 2015 Annual Report. Opposed: None. Motion approved.

6.0 OLD BUSINESS

- A. Signage

Planning Holey and Planner Foust presented information regarding signage to the Planning Commission. The definitions of permanent and temporary signage was discussed. Commission

Schultz discussed using the phrase "any sign that is not temporary and is durable, including but not limited to metal, steel, wood, plastic". The goal of this language would be to only allow more permanent signs and limit some banner signage that is currently being used as a "permanent sign". Councilmember Will noted the size of some of the awnings around the downtown area. He suggested that commissioners review the 3 foot limit and research whether or not the City should expand that to accommodate some existing awnings.

Commissions also discussed adding the definition of a porch into the Zoning Ordinance definitions.

Motion by Sally Schultz seconded by Brenda Lieske to call for a public hearing for a text amendment regarding signage and adding the definition of porch. Opposed: None. Motion approved.

B. Comprehensive Plan

Foust presented the Comprehensive Plan draft survey form, noting this is one method to obtain resident input. Planning Commission gave input and set a date for the first visioning session. Commissioners discussed how to distribute the survey and how to shorten the length. Suggestions include hard copies mailed in the city newsletter, creation of a QR code, notation on utility bills, web site, Facebook, Twitter, constant contact and post card mailing. If timing allow it could also be available at Celebrate Jordan on April 1st.

6.0 OLD BUSINESS

7.0 PLANNERS REPORT

A. Next Regular Meeting- Tuesday, January 12, 2016

B. General Update

8.0 CITY COUNCIL MEMBER UPDATE

Council liaison Lieske thanked that Lions for the activism and working with the PRAC to work on a new shelter for Lagoon Park.

9.0 COMMISSIONER MEMBER REPORT

10.0 ADJOURNMENT

Motion by Brenda Lieske seconded by Sally Schultz to adjourn at 7:41 p.m. Opposed: None. Motion approved.