



Planning Commission Vacancy Application

City of Jordan
210 1st Street East
Jordan, MN 55352

1. NAME _____ DATE _____
2. PHONE _____ EMAIL _____
HOME ADDRESS _____
3. JORDAN RESIDENT (how many years) _____
4. EDUCATION _____

5. EMPLOYMENT (firm and profession/occupation)

6. CIVIC, PROFESSIONAL, COMMUNITY ACTIVITIES. Please list past and present civic activities and/or organizational memberships, particularly those that may be relevant to the appointment you are seeking.

7. PREVIOUS PUBLIC EXPERIENCE (appointive or elective)

8. Please describe your understanding of the responsibilities of the Board, Commission or Committee that you are applying for and your special background, strengths, or abilities you would bring to a board or commission.

9. Please describe briefly why you want to serve on this Board, Commission or Committee and what you hope to accomplish as a member.

10. Please describe the strengths/weaknesses of Jordan as you see today.

11. List any specific goals and/or objectives you visualize for the City.

12. Planning Commission meetings are held at 6:30pm on the second Tuesday of each month for approximately 1-2 hours and special meetings on occasion. Also, there is a time commitment to review materials prior to the meeting. Do you foresee any problem making a commitment to attend required meetings on a regular basis?

Please feel free to attach any relevant materials to your application. Your application will be kept on file for one year. Thank you for your interest in serving on a Board or Commission.

*Please return to:
City of Jordan
210 E. First Street
Jordan, MN 55352*

Criteria used by the City Council to evaluate candidates including: personal and professional experience which may relate to the subject areas of the board or commission; knowledge of the community; knowledge of city government process; contribution to creating or maintaining a diversity of membership with respect to geographic location, gender or race; experience from similar appointments.