

**MINUTES OF THE PROCEEDINGS
OF THE CITY COUNCIL OF THE CITY OF JORDAN
IN THE COUNTY OF SCOTT
SEPTEMBER 13, 2016**

Present: Gene Flynn, Jeff Will, Jesse Soller, Toni Walsh, Jane Bohlman, Brenda Lieske. Absent: Tom Sand, Sally Schultz, Andrew Barbes,
Also Present: Laura Holey, Jo Foust

1.0 CALL TO ORDER

2.0 ADOPT AGENDA

Motion Brenda Lieske second Toni Walsh to adopt the agenda. Oppose: None. Motion approved.

3.0 APPROVAL OF MINUTES

A. July 12, 2016

Motion Brenda Lieske second Jane Bohlman to approve the minutes. Oppose: None. Motion approved.

4.0 PUBLIC HEARINGS

A. Amending Definition for Pole Buildings

Jo Foust presented the Public Hearing regarding Pole Building in the Industrial District to change the definition and modify architectural controls. Commissioners open the Public Hearing at 6:42pm. No comments were made and the public hearing was closed at 4:43pm.

Commissioners reviewed what other cities do pertaining to pole building construction. Many commissioners commented that Prior Lake has a thorough ordinance. Council member Lieske commented that it would be helpful to make this construction a CUP so it can be reviewed based on the development. Many commissions felt that this idea was good, wanted to make it simpler for the developer. Commissioners decided that if there was concrete engineered footing and an engineered building this was be acceptable as a permitted use in the Industrial district. Councilmember Will noted that accessory building should have less strict building guidelines. Commissioner Walsh stated it was important to make sure the aesthetics of the industrial building remain, so the new building will match the existing buildings.

Motion Jesse Soller second Jane Bohlman to approve amending the definition for Pole Buildings and to adopt the definition and changes to the architectural controls. Oppose: None. Motion approved.

5.0 NEW BUSINESS

A. Short Term Rental Ordinance Discussion

Laura Holey presented short term rental proposed ordinance as it pertains to Air BnB and other similar businesses.

Commissioners discussed the type of use within the different zoning districts and talk about what happens if violations occur. Councilmember Lieske noted that a short term rental registration would be valuable to the City. Some commissioners noted that a short term rental ordinance restricting this use would be challenges and noted that this is not a problem in Jordan currently. Commissioners ask that we change the City Code so Short Term Rental is interpreted the same as the Bed and Breakfast definition and to clarify this within the City Code.

Motion Jane Bohlman second Toni Walsh to call for a public hearing for all the code amendment to address Short Term Rentals. Oppose: None. Motion approved.

B. Code Amendments Discussion

Planning Holey presented the following code amendments as suggestions from staff to help clarify the code based on past discussions which include commercial landscaping, Off- Street Parking Requirement, and C-2 Building Height CUP

Motion Brenda Lieske second Toni Walsh to call for a public hearing for all the code amendments included in this memo. Oppose: None. Motion approved.

C. Minor Subdivision 201 and 205 Hillside Dr

Planning Holey presented a minor subdivision for moving shared lot line between 201 and 205 Hillside Drive. Based on the application provided staff suggests to make a positive recommendation with the three contingencies to vacate the easement, establish new easement and fees paid in full.

Motion Jeff Will second Toni Walsh to approve the proposed Minor Subdivision 201 and 205 Hillside Dr. Oppose: None. Motion approved.

6.0 OLD BUSINESS

A. Comprehensive Plan- Housing Chapter

Planner Foust presented the draft housing chapter. This chapter covers census information and Met Council calculation for housing for the City of Jordan. Found asked for a scope from the Commissioners regarding housing and which types of housing are important for Jordan. Councilmember Lieske noted that single family homes are very important for this community. Councilmember Will noted that we have a large need for affordable senior housing. Commissioners discussed the idea of having a mix of housing so people can live in Jordan their entire life and there are homes that meet everyone's needs.

7.0 PLANNERS REPORT

A. Next Regular Meeting- October 11, 2016

B. General Update

The Comprehensive Plan Visioning Session will take place on October 11th instead of a regular Planning Commission Meeting.

8.0 CITY COUNCIL MEMBER UPDATE

Councilmember Will invited the Planning Commission to the Police Station ground breaking Monday September 26th at 9am on site.

9.0 COMMISSIONER MEMBER REPORT

10.0 ADJOURNMENT

Motion Toni Walsh second Brenda Lieske to adjourn. Oppose: None. Motion approved.