

**MINUTES OF THE PROCEEDINGS
OF THE PLANNING COMMISSION OF THE CITY OF JORDAN
IN THE COUNTY OF SCOTT
JUNE 15, 2016**

Present: Jeff Will, Toni Walsh, Jesse Soller, and Jane Bohlman; Absent: Tom Sand, Sally Schultz

Also Present: Laura Holey, Joanne Foust, and Andrew McIntyre as well as Steve Hentges with SM Hentges Inc and Casey Beaton with Holiday Companies Inc

1.0 Call to Order

2.0 Adopt Agenda

Motion by Toni Walsh to set the agenda. Opposed: None. Motion approved.

3.0 Oath of Office

Oath of Office recited by new commission members Jesse Soller and Jane Bohlman

4.0 Approval of Minutes

Motion by Toni Walsh seconded by Jane Bohlman to approve the May 10, 2016 Planning Commission Minutes. Opposed: None. Motion approved.

5.0 Public Hearings

There were no public hearings.

6.0 New Business

A. Site Plan Review- Lots 1-2, Block 1, Timberline Business Park Third Addition- Hentges & Sons, Inc.

Planner Holey presented the site plan review for Hentges' new industrial building in Timberline Business Park. Commissioners discussed the sound ordinance that will apply between 10PM and 7AM as well as the timeline of construction. Landscape materials and building plan are still needed.

Motion by Jesse Soller to make a positive recommendation to the City Council for SM Hentges site plan review with the 12 contingencies listed in the memo seconded by Toni Walsh. Opposed None. Motion approved.

B. Site Plan Amendment Review-255 Triangle Lane-Holiday Station Stores Inc.

Planner Holey presented a proposal for an amendment to the Site Plan Review for a future addition to the existing Holiday Station store at 255 Triangle Lane. Commission discussed the changes to the trucking routes onto the property and whether the store would have to be closed during remodeling. The access and parking would be improved with the proposed remodel of the site. Holiday Companies Inc. anticipated the store would only be closed for a day pumps as part of this remodel.

A motion was made to make a positive recommendation to the City Council for the proposed Holiday Site Plan Amendment with the 6 contingencies. Motion by Jane Bohlman seconded by Jesse Soller/ Opposed: None. Motion approved.

C. Temporary Medical Housing Legislation

Planner Foust presented new state legislation that would allow residents to have temporary mobile housing (up to 300 square feet) for relatives with a City permit on their property for six months with an option for an additional six month renewal. Foust explained the intent of the law is to house relatives with mental or physical disabilities. Residents need to submit an application to the city which then has 15 days to review it. The city has the ability to opt out but only if action is taken before law is enacted on September 1, 2016. Many cities are discussing the possibility of opting out of this legislation. City staff has reached out to neighboring communities and noted that, Shakopee and New Prague are discussing a possible opt out option. All council members discussed the idea and intention of the law and agree that it is important to address this issue. However, they had many concerns including the timeline, the temporary nature of the dwelling use, sewer, and water.

Motion by Jeff Will to move forward with the process to opt out seconded by Toni Walsh. Opposed None. Motion approved.

D. Resignation of Gene Flynn with appreciation

Commissioner Gene Flynn submitted a letter of resignation to city from the planning commission with regret and thanked the commission for all their work.

Motion by Jeff Will to accept Commissioner Flynn's resignation with regrets seconded by Toni Walsh. Opposed: None. Motion approved.

7.0 Old Business

There was no old business discussed.

8.0 Planners Report

A. Next planning commission meeting-Tuesday July 12 at 6:30 PM in the new Historical Center (116 1st St. East).

B. General Update. Planner Holey introduced the new Jordan City Planning Intern, Andrew McIntyre Holey also summarized the councils discussion of new food truck ordinance and the Met Council Grant for the 2018 Comprehensive Plan. Lastly, Holey updated the commissioners DNR Grant for Lagoon Park was not received. DNR was most interested in cities pursuing land acquisition for parks.

9.0 City Council Member Update

Commission member Will went over the City Councils discussion regarding the food trucks. He highlighted that the council was thankful for all the great work the commissioners had done..

10.0 Commissioner Member Report

Nothing to report.

11.0 Adjournment

Motion by Seller seconded by Jane Bohlman to adjourn. Opposed none. Motion approved.