



**City of Jordan
City Planning Commission
March 9, 2010**

Members Present: Vice-Chair Rolf Hafslund; Council Representative Jeanne Marnoff; John Watkins; John Levar

Staff Present: City Administrator, Ed Shukle; Senior Planner, Joe Janish; Planning Consultant, Joanne Foust, MDG Inc,

Others Present: Pete Ewals, Mayor; Ray Sandey, EDA Chair; Thom Boncher, 113 Marlane Circle; Guy Beck.

1.0 Call to Order.

Vice - Chair Hafslund called the Planning Commission to order at 6:33 pm.

2.0 Adopt Agenda.

Motion Levar seconded by Marnoff to approve agenda as presented. Motion unanimously approved.

3.0 Approval of Minutes.

Motion Watkins, seconded Levar by to approve the February 9, 2010 minutes as presented. Motion unanimously approved.

4.0 CGO Discussion.

A. Commercial/Industrial Zoning Districts and Performance Standards

Foust noted over the past three months the Planning Commission/CGO committee has been reviewing and obtaining input on the City's Zoning Ordinance relating to the Highway Commercial Zoning District. A visioning session was conducted along with a survey. At the February meeting, the Commission reviewed the results of both and prepared recommendations for a draft update to Section 11.40 of the Zoning Ordinance.

Planning Commission reviewed a redline version of the draft highway commercial section of the zoning ordinance.

After reviewing the redline version and directing staff to make some alterations to it. The Planning Commission discussed it would be appropriate to invite the Highway Commercial zoned properties to an open house to show what is proposed. It was also noted to include some sketches

of what the Planning Commission is thinking in regards to architectural controls, parking standards, and also what type of concept they are looking for when it comes to the site plan layouts.

5.0 Public Hearings.

None.

6.0 New Business.

A. Strategic Planning

Administrator Shukle indicated that the City Council has developed ongoing goals and developed a preliminary action plan to implement those goals. Mr. Shukle asked the Planning Commission to consider doing some strategic planning as it pertains to planning and zoning within the City of Jordan. The Planning Commission could start with what the Council has already developed and approved, and create a list of primary goals and action plans. Once this is developed the Commissioners would be asked to meet with the City Council to discuss the Commission's goals, action steps and mission statement and how they mesh with the overall strategic plan of the city. This meeting would take place during a workshop session with the City Council which occurs on the third Monday of the month.

Commissioners discussed what a draft mission statement could potentially be, and discussed how the strategic plan falls into place within the overall goals, and plans of the City. Discussion occurred to how planning can have an impact on the tax base of the community.

Mr. Shukle indicated he would be present at the next meeting to continue to discuss the strategic planning.

B. Interviews Discussion

The Planning Commission held a discussion about a past interview and indicated that the PC would like to wait for more applicants at this time. Staff was directed to re-advertise the position and possibly include a notice at Celebrate Jordan.

7.0 Old Business.

None.

8.0 Planners Report.

Administrator Shukle provided an update on the potential St. Francis/Allina Clinic.

9.0 Commissioner Report.

Commissioner Watkins raised a question about a potential Gravel Pit opening North-East of the Community. Senior Planner Janish indicated that the potential gravel operation would be located outside of City Limits and falls under the County Zoning jurisdiction. The County is in the process of conducting an EAW that would be published for comments and the City of Jordan intends on responding once the information is published.

10.0 Adjournment.

*Motion Marnoff, Seconded Levar to adjourn the Planning Commission meeting at 9:40 p.m.
Motion unanimously approved.*

Respectfully submitted,

Joe Janish
Senior Planner