



**City of Jordan  
City Planning Commission  
Meeting January 8, 2008**

**Members present:** Jeanne Marnoff (Council rep.), Chair Rolf Hafslund, Dawn Benko Jan Gilmer, Terry Jeffery, Rob Mishica, and John Watkins,

**Official representatives:** None.

**Staff present:** Senior Planner Joe Janish, and Planner Casey MacCallum.

**Others present:** None.

**1.0 Call to Order.** Chair Rolf Hafslund called the Planning Commission to order at 6:02 p.m.

**2.0 Adopt Agenda.** Moved by Terry Jeffery, seconded by Jan Gilmer to adopt the agenda as presented, but was later amended to place Item 6B before 6A.

**3.0 Minutes.**

*Motion John Watkins, second by Dawn Benko, to accept the November 13, 2007 Planning Commission Minutes as amended. Unanimous approval, Terry Jeffery abstained.*

*Motion Jan Gilmer, second by John Watkins, to table the Planning Commission minutes of December 11, 2007 for revisions to Planning Commission discussion of Item 6B. Unanimously approved; Terry Jeffery abstained.*

**4.0 2008 Comprehensive Plan Update:** There was no Comprehensive Plan discussion or presentation.

**5.0 Public Hearing.** There were no items for public hearing.

**6.0 New Business.** There were 2 items of new business.

*Motion Terry Jeffery, seconded by Jan Gilmer, to move Item 6B Commissioner Interviews before Item 6A Commission Organization. Unanimous approval.*

*Motion Jeanne Marnoff, second Jan Gilmer, to make Terry Jeffery temporarily Vice Chair in the absence of Vice Chair Lance Schmitt and Chair Ralf Hafslund's interview.*

- B. Commissioner Interviews.** Currently three Commissioners' terms have expired. These members are Lance Schmitt, Rolf Hafslund, and John Watkins. John Watkins and Rolf Hafslund submitted applications and were interviewed.

**Planning Commission discussion:** The Planning Commission members were not satisfied with the questions provided because they were similar to the question on the application. They discussed several alternatives to the 9 questions and decided to ask only 3 new questions because both of the interviewees were previously on the Planning Commission.

*Motion Rob Mishica, second Jeanne Marnoff, to replace the first question with an introduction. Unanimously approved.*

*Amendment Jan Gilmer, second Rob Mishica, to only ask three questions (1) an introduction;(2) why does the Commissioner want to return; and (3) what are Jordan's and the Commissions opportunities for growth, and weaknesses. Motion unanimously approved.*

Ralf Hafslund and John Watkins were interviewed with the three new questions. After the interviews, the remaining Commissioners discussed having brief introductions and bios of the rest of the Commissioners during the Commissioners Report.

*Motion Jan Gilmer, second Rob Mishica, to recommend the Mayor reappoint Ralf Hafslund and John Watkins. Motion unanimously approved.*

- A. **Commission Organization.** The Planning Commission Chair and Vice Chair shall be chosen annually. To be eligible for the Chair Person and Vice Chair position the Planning Commission member must have served for 1 year but no person shall be Chairman for more than 3 consecutive years.

*Motion Dawn Benko, second Jeanne Marnoff, to Terry Jeffery as Chair of the Planning Commission. Terry Jeffery did not object. Motion unanimously approved, Rob Mishica abstained.*

*Motion John Watkins, second Jeanne Marnoff, to nominate Jan Gilmer as Vice Chair of the Planning Commission. Jan Gilmer did not object. Motion unanimously approve, Rob Mishica abstained.*

7.0 **Old Business.** There were no items of old business.

8.0 **Planners Report.** There was 1 item on the Planner Report.

- A. **Minnesota Design Team Letter.** Senior Planner Janish gave a brief overview of a meeting held on January 9<sup>th</sup> eliciting letters of support for a Minnesota Design Team visit. The deadline for the letters is January 15<sup>th</sup>.

8.0 **Commissioners report.** Commissioners Rob Mishica, Jan Gilmer, Terry Jeffery, Dawn Benko, and Jean Marnoff provided a general introduction of themselves.

9.0 **Adjournment.** *Moved by Ralf Hafslund, seconded by Dawn Benko, to adjourn at 7:45p.m. Motion unanimously approved.*

Respectfully Submitted,

Casey MacCallum  
Planner