



**City of Jordan
Park and Recreation Commission
September 28, 2009**

Members Present: Chair Jerry Langsweirdt; Vice Chair Donna Breeggemann; Council Representative Mayor Ewals; Margaret Knutson; Thom Boncher; Tim Bischke; and John Glynn.

Staff Present: Senior Planner, Joe Janish

Others Present: Bryant Baker

1.0 Call to Order.

Chair Langsweirdt called the Park and Recreation Commission to order at 7:04 pm.

2.0 Adopt Agenda.

Motion Breeggemann, seconded by Knutson to adopt agenda as amended. Motion approved unanimously.

3.0 Approval of Minutes.

A. August 25, 2009 Workshop Meeting Minutes

Motion Glynn, seconded by Breeggemann to approve the August 25, 2009 Workshop Minutes. Motion unanimously approved.

B. August 25, 2009 Meeting Minutes

Motion Breeggemann, seconded by Glynn to approve the August 25, 2009 Minutes. Motion unanimously approved.

C. August 25, 2009 Workshop Meeting Minutes

Motion Breeggemann, seconded by Bischke to approve the August 25, 2009 Minutes. Motion unanimously approved.

4.0 Presentations/Discussions.

A. Introductions.

Senior Planner Janish noted in the past when new members attend their first meeting it has become more common for members to spend a few minutes to provide a few details on their background so the new person is able to learn a little about each individual.

Members shared some background information about themselves to each other.

5.0 Old Business.

A. Park Shelter Rentals.

Senior Planner Janish provided a draft policy for the rental of picnic shelters and also the current policy that Community Education provides to renters. Mr. Janish also provided what Shakopee, Belle Plaine, Prior Lake, Savage, New Prague, and Le Sueur currently charge for shelters.

Commissioners suggested a 50 dollar non-refundable fee for residents along with a 75 dollar non-refundable fee for non-residents. Staff was also directed to look into if it is possible for local non-profits, local Churches, and local civic organizations to not have to pay the fee or have an exemption within policy. Commissioners discussed that a refundable damage deposit of 150 dollars also be provided.

Commissioners questioned if it is necessary to have an event of more than 100 people require City Council approval of a special events permit. Commissioners also discussed it may be appropriate to only allow reservations within a one year time period.

Motion Boncher, seconded Breeggemann to have staff report at the next meeting with a revised version of the policy and look into the questions commissioners noted. Motion unanimously approved.

B. Project/Discussion Update.

Bike Routes: Janish noted that on September 22nd the Safety Committee met with Pete Ewals, Tim Bischke and Donna Breeggemann. Members indicated they thought the meeting went fairly well and guest speakers will be invited to a future meeting that is hoped to be held at a PRC meeting in order to discuss Bike Routes within the City of Jordan.

Possible Basketball Court Donation: PRC members met at the Bridle Creek Park and provided staff the direction of looking into placing a half basketball court just west of the existing playground equipment.

Flag Pole at Log Cabin: Janish indicated that electricity is to the site and will work with the possible donors to obtain a flag pole. Mr. Janish did note that a message was left with the possible donor and has not yet heard back.

Master Park and Trail Plan: Funding has been allocated as part of the Community Growth Options Grant to develop a Master Park and Trail Plan for the City of Jordan starting in 2010 with an expected completion at the end of 2010. However, staff is consider working slower on the Industrial/Commercial portion of the zoning code in order to begin work on the Master Park and Trails program. At our meeting in October, staff has tentatively set up a time to work with Joanne Foust to begin a discussion about the Master Park and Trail Plan.

C. Skate Park.

Janish noted that vandals again have damaged the skate park. This time a garbage can was destroyed and litter was thrown around the park. Janish provided a quote for fencing around the park and questioned if the Park and recreation would like to make a recommendation to install a fence.

Commissioners noted that a fence would probably not deter the vandalism and the users of the park need to take ownership or risk loosing the facility. Youth Representative Baker noted that he could begin to spread the word through classmates and Chair Langsweirdt noted he would have a discussing with teachers to see if they would also spread the word.

D. Disc Golf Course.

Planner Janish noted that Chuck Kennedy was out last week and came up with a design for a disc golf course at Lagoon Park. Mr. Janish noted that Mr. Kennedy has developed some concern over one of the holes that may have disc golfers put themselves at risk and is thinking of a possible change.

The Commissioners discussed it may be appropriate to invite a few of the neighboring residents to look at the course since a few trees may be removed.

Commissioners directed staff to send out a notice and possibly meet with the neighboring residents to show them portions of the course and then invite them to the next meeting.

6.0 New Business.

A. Upcoming Schedule.

Senior Planner Janish provided a list of upcoming meeting dates and questioned if a quorum would be possible during the meeting dates and also questioned if the Park and Recreation Commission would either wish to interview for upcoming re-appointment positions in December or January.

Commissioners noted that on Monday October 26, a choir concert is occurring and it was noted that a quorum maybe difficult to achieve that evening due to the choir concert. Youth Representative Baker mentioned that he did not think he would be present during the meeting due to the concert.

Commissioner Knutson made a motion, seconded by Breeggemann to hold the Park and Recreation Commission on October 26, 2009 at 5:30 pm in order to conduct business. Motion unanimously approved.

It was also noted to conduct interview in January and to keep the schedule on the agenda in case a change needs to occur or members can let staff know if they will be out of town for a future meeting due to the holidays.

7.0 Planners Report.

The Commission acknowledged the information regarding the Park Equipment Improvement Fund and the Park Dedication Fund.

8.0 Commissioner Report.

Commissioner Knutson questioned how some other cities are receiving funding for field work and noted that at a Montgomery game it was noted that several companies provided funding for work on the field. Planner Janish indicated he would contact Montgomery and have a conversation with city staff to find out what exactly occurred.

Knutson also noted that some type of edge needs to be put in place on the metal plate for the fishing pier because it is possible for people in wheel chairs to roll into the pond.

Chair Langsweirdt noted that the Jordan Lions have been approached about taking the lead for constructing another bathroom on the south side of Lagoon Park.

Commissioner Boncher noted that the warming house could use some attention and that trim is not looking very good. Boncher also noted that the City is supposed to have lights on the American Flag if it is flown at night.

Boncher also noted that the wheels on the cannon are in need of repair and something needs to be done.

Commission Glynn indicated that the spillway in Lagoon Park is not straight, and also questioned if the contractor is going to fix the grass that was ruined when the dredging occurred.

9.0 Adjournment.

Motion Boncher, seconded Knutson, to adjourn the Park and Recreation Commission meeting at 9:45 p.m. Motion unanimously approved.

Respectfully Submitted,

Joe Janish
Senior Planner