



**City of Jordan**  
**Park and Recreation Commission**  
**August 25, 2009**

**Members Present:** Chair Jerry Langsweirdt; Vice Chair Donna Breeggemann; Council Representative Mayor Ewals; Margaret Knutson; Thom Boncher; Tim Bischke; and John Glynn.

**Staff Present:** Senior Planner, Joe Janish

**Others Present:** Bryant Baker

**1.0 Call to Order.**

*Chair Langsweirdt called the Park and Recreation Commission to order at 7:04 pm.*

**2.0 Adopt Agenda.**

Senior Planner Janish indicated he would like to insert language into the minutes reflecting the discussion about the Union Pacific Railroad fence. Mr. Janish indicated a one page insert was handed out prior to the meeting and suggested that Park and Recreation Commissioners consider the handout to be inserted in the minutes.

Janish also noted that Bryant Baker is present and it would be appropriate to conduct the interview for the Youth Representative position earlier in the agenda.

Janish also noted that a discussion about the Skate Park should be added under 6.0 New Business Item C.

*Motion Glynn, seconded by Knutson to adopt agenda as amended. Motion approved unanimously.*

**(The Interview for the Youth Representative occurred at this time Please see below)**

**3.0 Approval of Minutes.**

**A. July 27, 2009 Workshop Meeting Minutes**

*Motion Glynn, seconded by Knutson to approve the July 27, 2009 Workshop Minutes and June 22, 2009 Meeting Minutes. Motion unanimously approved.*

**B. July 27, 2009 Meeting Minutes**

Chair Langsweirdt questioned if Commissioner Bischke was O.k. with being appointed to meet with the Safety Committee to discuss the Bike Trails within Jordan.

Commissioner Bischke noted that he is comfortable as long as the meeting is meant to find out the reasons why the Safety Committee voted not in favor of moving forward with the signage of the area.

*Motion Breeggemann, seconded by Glynn to adopted the July 27, 2009 Regular Meeting Minutes with the proposed language Janish had provided in regards to the Union Pacific Railroad Fence. Motion unanimously approved.*

#### **4.0 Presentations/Discussions.**

None.

#### **5.0 Old Business.**

##### **A. Adopt a Planter Program.**

Commissioners suggested that the actual application form have a space for individuals or organizations to select if they would prefer to be acknowledged by name or anonymously.

Commissioners suggested getting the word out about the program through as many means as possible.

*Motion Boncher, seconded by Breeggemann to make a positive recommendation to the Jordan City Council with the mentioned changes and start an adopt a planter program. Motion unanimously approved.*

##### **B. Project/Discussion Update.**

**Bike Routes:** Janish noted that on September 22<sup>nd</sup> the Safety Committee will meet and the PRC has asked Pete Ewals, Tim Bischke and Donna Breeggemann to attend the meeting on behalf of the PRC. The meeting begins at 8:30 a.m.

**Fishing Pier:** Janish indicated the fishing pier is installed and the ramp has been altered.

**Possible Basketball Court Donation:** Mr. Janish noted that the Bridle Creek Park has space for a half court the question would be where to locate the court which would alter the costs. Janish indicated that staff is hoping to mark the gas line easement for the park visit and then the item could be discussed further at the regular meeting.

**Flag Pole at Log Cabin:** Janish indicated that electricity is to the site and will work with the possible donors to obtain a flag pole.

**Priorities:** Depending upon time, it may be possible to discuss this after tonight's meeting in a workshop format.

**Master Park and Trail Plan:** Mr. Janish noted that funding has been allocated as part of the Community Growth Options Grant to develop a Master Park and Trail Plan for the City of Jordan starting in 2010 with an expected completion at the end of 2010.

**Disc Golf:** Janish indicated that staff will present the information to the City Council at their September 8<sup>th</sup> meeting. Mr. Kennedy indicated that he believes he can accomplish the design for the \$500 that the PRC recommended at our last meeting.

#### **6.0 New Business.**

**A. Park Reservations.**

Senior Planner Janish noted that the City and Community Ed./Rec. have been receiving numerous request lately for weddings in Lagoon Park. Staff was directed by the Jordan City Council to have the Park and Recreation Commission review the current policy for renting the shelters within our parks.

Janish indicated that the City currently pay a \$50 refundable deposit that is returned to them if the park is left in the condition it was when they reserved it. The applicant is then responsible to contact the City to determine if a special event permit is required. A special permit is required if they have over 100 guests. Janish noted that a resident is interested in submitting a special events permit to keep the park open until midnight with a live band in order to have their wedding and reception within the park. Mr. Janish explained a smaller wedding a few weeks ago was held in the park and a public works worker spent between two to two and half hours cleaning up the garbage that was left following the wedding and reception.

Senior Planner Janish noted what the Cities of Belle Plaine, Shakopee, Prior Lake, Savage, New Prague and Le Sueur do when they rent out shelters. Janish noted that he has yet to hear from three other cities that requests had been sent to.

Commissioners directed staff to develop a policy for their review with a slight increase for the rental of the shelters for residents and non-residents.

**B. Interview for Park and Recreation Youth Representative.**

**(This item occurred at 7:06 p.m.; with the other agenda items taking place afterwards)**

Janish indicated that this position has been vacant for some time and currently Bryant Baker has submitted an application to be considered for this position and an interview should be conducted.

After the interview commissioners discussed the responses that Mr. Baker provided.

*Motion Boncher, seconded by Breeggemann to make a positive recommendation to the Mayor to appoint Bryant Baker to the Park and Recreation Commission. Motion approved unanimously.*

**C. Skate Park Issues.**

Senior Planner Janish noted that Park and Recreation Commissioners stopped in at the Skate Park while conducting Park tours in order to see some of the damage that had been done by vandals. Janish indicated that staff is looking for direction on if the Skate Park should be closed or if the Park and Recreation Commission would like some security for the park.

Janish indicated that currently staff is looking into possible cameras, fencing or removal of the ramps.

Commissioners discussed that the individuals doing the damage is a small minority and closure of the park would only punish the majority of those who actually use the skate park.

Commissioners questioned if it would be possible to spread the word about the vandalism and let people know the park could be closed if the vandalism continues to occur.

Staff was directed to look into security measures and report back at a later meeting. Direction was also provided to purchase a new rules sign for the skate park.

## **7.0 Planners Report.**

The Commission acknowledged the information regarding the Park Equipment Improvement Fund and the Park Dedication Fund.

Senior Planner Janish noted that the Rice Street Bridge Design would be brought to the Park and Recreation Commission at a later date was the structural portion of the bridge is complete.

Commissioner Boncher questioned if it would be possible to construct the bridge to be a one lane bridge and have a trail on one of the sides. Planner Janish indicated that he would forward the information on.

## **8.0 Commissioner Report.**

Commissioner Bischke if something could be done to prevent vehicles from entering Lagoon Park. Commissioner Boncher questioned how long it will take before someone is injured due to vehicles in the park.

*Motion Ewals, seconded Boncher to send this issue to the Safety Committee. Motion approved unanimously.*

Commissioner Breeggemann questioned when the Safe Routes to School trails would be constructed. Janish indicated that the intent is to release the bid this year with construction occurring yet this year.

Commissioner Glynn noted that he was not in favor of the fountain in the pond but is glad it is further away from the homes.

Commissioner Boncher questioned why and when the Park and Recreation Commission would be involved with the Goals that the Jordan City Council has created when it relates to Parks and Trails. Janish noted that the work plan has the Park and Recreation Commission listed as one of the groups responsible for the work. Janish also noted that funds will be available shortly through the Community Growth Options Program to help cover the costs associated with the Master Park and Trail Plan.

Commissioner Boncher noted that he would like to see the Park and Recreation Commission spend more time on goals and priorities.

Commissioners also questioned if it would be appropriate to have Community Education at some of the Park and Recreation Commission meetings. Janish indicated he would speak with the City Administrator.

## **9.0 Adjournment.**

*Motion Boncher, seconded Breeggemann, to adjourn the Park and Recreation Commission meeting at 9:08 p.m. Motion unanimously approved.*

Respectfully Submitted,

Joe Janish  
Senior Planner