

**JORDAN ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
MINUTES**

April 17, 2012

Greg Sticha called the meeting to order at 8:05 p.m.

Roll Call: Present: Greg Sticha, Ray Sandey, Dan Elke, Tanya Velishek, Dave Wolf and Ron Jabs. Absent: Joe Thill. Also Present: Mark Seifert, Chamber of Commerce Liaison; Jeff Will; Bruce Pauly; Tim Loose, City Engineer; and Ed Shukle, Executive Director/City Administrator.

Approve Minutes of the March 20, 2012 Regular Meeting: Upon motion by Wolf seconded by Velishek, the minutes of the March 20, 2012 regular meeting were approved.

Update on St. Francis/Allina Medical Clinic/Pharmacy/Scott County CDA Project/Public Library: Shukle reported that the project is to begin construction on or about May 15, 2012. Both the housing/library building and the clinic/pharmacy buildings will begin at the same time with the clinic/pharmacy project being completed by late 2012 and the housing/library project to be done by May 2013. The general contractor that was awarded the bid by the Scott County CDA is Sand Companies, Waite Park, MN. The low bid was \$1,000,000 below the estimate.

There will be a formal groundbreaking on Friday, May 18, 2012, 11 a.m. at the site followed by a reception at Riverland Bank directly across Seville Drive from the site. Invitations will be emailed in the next week or so.

Review of SCALE – Transportation and Economic Development Subcommittee – Legos 401 Planning – Work Session with City Council, Planning Commission and EDA, Monday, April 16, 2012: Shukle reported on the work session regarding this topic. Generally speaking, the session went well, good participation from all of the groups as well as presentations from county and city staff. Follow-up will be conducted through SCALE at a later date.

Strategic Plan – Jobs for Fees Program; Shovel Ready Program: Discussion focused on the Jobs for Fees Program first. The EDA is interested in developing a program that would apply to existing businesses who established new jobs. Assistance in reducing city fees could be provided through EDA funds assuming that companies would bring in a certain amount of jobs. Discussion focused on the types of jobs and how to measure job value. The EDA would like to have a program in place by the end of 2012. Also discussed was the Department of Employment and Economic Development (DEED) “Shovel Ready” program. Through application to DEED, certification as a shovel ready community would be given to the city so that interested businesses searching for land and

building sites would be directed to Jordan. Information was reviewed and more discussion will occur later on this topic.

Downtown Master Planning: A document produced by the City of Chanhassen in 2002 called "Vision 2002," was reviewed. Ray Sandey also mentioned a similar document that he obtained from the city of Lakeville. This information will be referred to in future meetings.

City of Belle Plaine Program on Housing Incentives: Shukle reviewed documents received from Belle Plaine regarding a housing incentives program. The city will waive plan check fees on new residential building up to \$3,000 on a \$200,000 valued home. The EDA was interested in learning more about this program.

Report from Mark Seifert, Jordan Area Chamber of Commerce: Mark Seifert, Jordan Area Chamber of Commerce, reported on the Chamber's activities. He indicated that Chamber membership is currently at 95 members. He also discussed the Chamber's revitalized Ambassador program. He reported on the U.S. Hwy. 169 Corridor Coalition presentation made at the Chamber's general membership meeting held this evening prior to the EDA meeting. He also reported that Riverland Bank will be hosting the reception following the SCCDA project groundbreaking.

General Business Updates: Nothing to report in this category.

Other Items: Shukle distributed a pamphlet from the Minnesota Community Capital Fund (MCCF). He also indicated that the city council approved a project to conduct an improvement project on Aberdeen Avenue from Sunset Drive to County Road 66.

The EDA also indicated that they would like to discuss the incubator program at the August 2012 meeting.

Oak Terrace Senior Living of Jordan: Oak Terrace Senior Living of Jordan will be holding an open house at their new facility on Sunday, April 22 from 11 a.m. to 3 p.m.

Next Meeting: The next meeting of the EDA is scheduled for Tuesday, May 15, 2012, 7 p.m., City Hall.

Upon motion by Elke seconded by Jabs to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 10:12 p.m.

Respectfully submitted,

Ed Shukle
Executive Director/City Administrator