

**JORDAN ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
MINUTES**

FEBRUARY 15, 2011

Dave Wolf called the meeting to order at 7:00 p.m.

Roll Call: Present: Joe Thill, Tanya Velishek, Greg Sticha, Ron Jabs, Dave Wolf and Dan Elke. Absent: Ray Sandey. Also Present: Doug Peterson; Mayor Pete Ewals; Michael Sobota, Scott County; Councilmember Thom Boncher; Heidi Lawrie; Mike Nevins; Kathy Lopic; Dave Murray; and Ed Shukle, Executive Director/City Administrator.

Approve Minutes: Upon motion by Elke, seconded by Sticha, the minutes of the January 19, 2011 meeting were approved. Motion passed unanimously.

Façade Improvement Project Application: An application for downtown façade improvement grant funds was presented by Ed Shukle. He indicated that the applicant is Doug Peterson, 106 East First Street. Mr. Peterson was present to explain that he will be having awnings installed on the Water Street side of the building. He is requesting \$2,500 in matching grant funds from the city of Jordan. Upon motion by Velishek, seconded by Sticha, the EDA recommends that the application be approved and funded with \$2,500 of the city's downtown façade improvement program monies. Motion passed unanimously.

Economic Development Work Plan – Michael Sobota, Scott County: Michael Sobota introduced himself and the purpose of his being at the EDA meeting. Mr. Sobota is working part-time on an Economic Development Plan for SCALE. One of the goals of SCALE and the economic development work plan is to have 50% of the county's labor force working in Scott County. The plan calls for 30,000 additional jobs to be in place by 2030. Areas for discussion presented by Mr. Sobota included regional strategy, SCALE, education and local partners. EDA members, advisory commissions and city councils' will be asked to participate in educational sessions regarding the economic development work plan in the near future. Mr. Sobota indicated that he would provide quarterly reports to the Executive Director/City Administrator on the progress of the work plan.

Update on Assisted Living/Memory Care Project – Community Asset Development Group (CADG)/Jordan Senior Cottages, LLC: Shukle reported that the developer has received private financing approval and expects to break ground towards the end of February or early March, 2011. We will be planning a groundbreaking for this project.

Assisted Living/Memory Care/Independent Living Apartments Project – Montag Development: Shukle reported that the senior housing project proposed by Montag Development is moving forward. Montag expects to break ground in mid-March.

Opening of the facility should occur by March 2012. We are planning a groundbreaking for the project.

Update on St. Francis/Allina Medical Clinic: Shukle reported that the developer is investigating the Vig/Chard site at the intersection of Creek Lane and Seville Drive for the possible location of the St. Francis Hospital Clinic.

Scott County Community Development Agency (SCCDA) Grant Program – Economic Development: Shukle reviewed the draft business retention and expansion survey. The goal is to have the survey completed by local businesses using an online format. The survey will be introduced by the city through an initial letter and then a follow-up visit to each business. Volunteers from the EDA and city staff will make the initial contacts. Joe Thill, Greg Sticha and Dan Elke volunteered to assist.

Some changes to the survey were suggested and Shukle asked that the EDA get back to him by February 25 with any additional changes. Survey should be completed by March 31, 2011.

Other Items: Downtown Façade Improvement program guidelines were briefly discussed. Some suggestions were made on “tweaking” the program:

- Applicants have one year to complete a project before applying again for funds
- Will not approve additional application(s) until the previous application(s) have been completed. In other words, application will not be accepted.
- Preferred method on application timing is to approach the EDA first, the Planning Commission second and then the City Council.

Upon motion by Elke, seconded by Sticha, staff is draw up these changes and bring them back to the EDA for final approval at the next meeting. Motion passed unanimously.

Also discussed was to have EDA budget information prepared and presented by the June meeting. The EDA would also like an annual report of the downtown façade improvement program showing the “before and after” of each grant project. It is also understood that the suggested changes discussed above go into effect immediately so that they would apply to projects already approved.

Next Meeting: It was noted that the next meeting of the EDA is scheduled for Tuesday, March 15, 2011, 7 p.m., City Council Chambers.

Upon motion by Velishek, seconded by Sticha, the meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Ed Shukle,
Executive Director/City Administrator

