

**JORDAN ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING  
MINUTES**

**JUNE 18, 2013**

Greg Sticha called the meeting to order at 7:00 p.m.

**Roll Call:** Present: Greg Sticha, Ron Jabs, Dan Elke, Joe Thill and Dave Wolf. Absent: Ray Sandey and Tanya Velishek. Also Present: Mark Seifert, Chamber of Commerce Liaison; Mary Nelson; and Ed Shukle, City Administrator/Executive Director, EDA.

**Approve Minutes of the April 30, 2013 Special Meeting:** Upon motion by Thill seconded by Elke, the minutes of the April 30, 2013 special meeting were approved.

**Update on St. Francis/Allina Medical Clinic/Pharmacy/Scott County CDA Project/Library:** Shukle reported the medical clinic and pharmacy opened April 2. A ribbon cutting ceremony was held on April 7. The housing facility and library are expected to open on or about June 1.

**Scale Education Group:** Shukle reported that the SCALE Education Group met with the City Council, Planning Commission and EDA on May 20 in a city council work session.

**Incubator Project Update:** Shukle reported that he is working with First Stop Shop on some incubator opportunities.

**EDA Terms to Expire July 31, 2013: Greg Sticha and Dan Elke:** The terms of Greg Sticha and Dan Elke will expire on July 31, 2013. This will create 2 vacancies. By policy, the EDA posts these vacancies and incumbents and new applicants can apply. Interviews will take place for applicants at the next EDA meeting scheduled for Tuesday, June 18, 2013.

**Review EDA Strategic Plan:** The EDA reviewed the current EDA strategic plan. Chair Sticha proposed some modifications.

**Downtown Master Plan Update:** Shukle reported that Vierbicher is scheduled to meet with the EDA/PC Subcommittee on May 8 and will also be in Jordan to meet with property owners, business owners and other stakeholders on May 8 and 9. An open house is scheduled for May 9 at the fire station to have those attending to participate in an exercise on land use, transportation, streetscape and other amenities to be considered for downtown.

**Report from Mark Seifert, Jordan Area Chamber of Commerce:** Mark Seifert was not in attendance so there was no report.

**General Business Updates:** There were none.

**Other Items:** A brief discussion was held on the behavior of Mr. Sandey. No suggestions were made.

**Next Meeting:** It was noted that the next EDA meeting is scheduled for Tuesday, May 21, 2013, 7 p.m. City Hall.

Motion by Elke seconded by Jabs, to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Ed Shukle  
Executive Director/City Administrator