

**JORDAN ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
MINUTES**

MAY 21, 2013

Greg Sticha called the meeting to order at 7:00 p.m.

Roll Call: Present: Greg Sticha, Ron Jabs, Dan Elke, Joe Thill and Dave Wolf. Absent: Ray Sandey and Tanya Velishek. Also Present: Mark Seifert, Chamber of Commerce Liaison; Mary Nelson; and Ed Shukle, City Administrator/Executive Director, EDA.

Approve Minutes of the April 30, 2013 Special Meeting: Upon motion by Thill seconded by Elke, the minutes of the April 30, 2013 special meeting were approved.

Update on St. Francis/Allina Medical Clinic/Pharmacy/Scott County CDA Project/Library: Shukle reported the medical clinic and pharmacy opened April 2. A ribbon cutting ceremony was held on April 7. The housing facility and library are expected to open on or about June 1.

Scale Education Group: Shukle reported that the SCALE Education Group met with the City Council, Planning Commission and EDA on May 20 in a city council work session.

Incubator Project Update: Shukle reported that he is working with First Stop Shop on some incubator opportunities.

EDA Terms to Expire July 31, 2013: Greg Sticha and Dan Elke: The terms of Greg Sticha and Dan Elke will expire on July 31, 2013. This will create 2 vacancies. By policy, the EDA posts these vacancies and incumbents and new applicants can apply. Interviews will take place for applicants at the next EDA meeting scheduled for Tuesday, June 18, 2013.

Review EDA Strategic Plan: The EDA reviewed the current EDA strategic plan. Chair Sticha proposed some modifications.

Downtown Master Plan Update: Shukle reported that Vierbicher is scheduled to meet with the EDA/PC Subcommittee on May 8 and will also be in Jordan to meet with property owners, business owners and other stakeholders on May 8 and 9. An open house is scheduled for May 9 at the fire station to have those attending to participate in an exercise on land use, transportation, streetscape and other amenities to be considered for downtown.

Report from Mark Seifert, Jordan Area Chamber of Commerce: Mark Seifert was not in attendance so there was no report.

General Business Updates: There were none.

Other Items: A brief discussion was held on the behavior of Mr. Sandey. No suggestions were made.

Next Meeting: It was noted that the next EDA meeting is scheduled for Tuesday, May 21, 2013, 7 p.m. City Hall.

Motion by Elke seconded by Jabs, to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Ed Shukle
Executive Director/City Administrator