

**MINUTES OF THE PROCEEDINGS
OF THE ECONOMIC DEVELOPMENT AUTHORITY
AUGUST 19, 2014**

1. Roll Call

Agenda changed Dan Elke was not at meeting

Motion Tanya Velishek second Dr. Chuck Cook to approve 1. Roll Call. Motion approved. Vote all ayes.

2. Approve the Minutes of the July 15, 2014 regular meeting

EDA 7.15.14

3. Management Report

A. Application for Downtown Matching Grant Greg Ott Building

Facade Grant Application

Interim City Administrator Nikunen presented an application for the Jordan Façade Improvement Program. The application is for a \$5,000 match grant and the applicant meets all the required standards for the improvement program. Jabs asked how much funding is left in the program. Nikunen spoke saying only two applications have come through and there is about \$10,000 left in the program for this year. Greg Ott gave more background on the phases and a timeline for project completion.

Motion Dave Wolf second Tanya Velishek to approve A. Application for Downtown Matching Grant Greg Ott Building. Motion approved. Vote all ayes.

B. Update on hotel

Interim City Administrator Nikunen gave an update on the community trying to bring a hotel into the community. Staff have met with possible developers and a prominent hotel chain. The hotel built would be 50-55 rooms with a pool the community could possibly use during off peak hours. The hotel chain is looking for local investors from the community and will need land to move forward. Motion to have staff go and start processes of working with banks and finding local investors.

Motion Tanya Velishek second Dave Wolf to approve B. Staff is to work with banks and finding help to find local investors. Motion approved. Vote all ayes.

C. Update on the Wolf Motors Expansion Project

Dave Wolf spoke that staff has done a good job at helping with the processes. DNR has approved the latest plans now they are trying to get an accurate price. Wolf Motors and City Staff are working with the DNR to reduce build up needed for unnecessary floodplain rules. Tim Loose DNR model accounted for the floodplain storage of the water. I think once they take into account it will bring the floodplain down as well.

No action was needed.

D. Update on Strom Property

Interim City Administrator Nikunen gave an update on possibly buying the Strom property for industrial space. The County said the City would get any assessments that were owed to the City. The previous owner of the land did not meet at the timeline needed to pay for the land. The property will now go up for auction or the City can try and buy it from the County. If they City owned the property it would give the ability to bring in new business. Currently there is a company that is interested in putting a new manufacturing building on the property. Will commented it is a good deal and a great opportunity for the EDA even with many moving variables. Ron Jabs commented there are other communities that are looking to buy property for industrial parks. Elke stated I feel if we own the land we would be able entice development. Discussion ensued about the property and the possibilities of the City owning the land.

Motion Tanya Velishek second Dan Elke to approve D. The EDA gives recommendation to purchase the Strom Property to the Council. . Motion approved. Vote all ayes.

E. Report from Jordan Area Chamber of Chamber Commerce

Greg Ott Chamber rep gave an update on the Chamber of Commerce including information on the Chamber golf event, chamber booth and cruise in, update on Joradnopoly, Jordan beanbag event, had a joint event with Belle Plain, and other upcoming events. There is nothing they wanted to bring up to the EDA. No Action Needed

F. General Business Updates

Elke updated the board saying there is a new Pharmacy called First Choice Pharmacy and it is official. The Chamber will be sending a welcome team to them. Planner Barbes gave an update on the DAC meeting including the request to expand the Facade Grant zone to include a few other downtown businesses who might use those monies in the future. Jabs stated it makes sense to do that and the buildings in that area should have the opportunity to use those funds. Some of those buildings could be used as an incubator and there could be some good redevelopment in the area.

Motion Tanya Velishek second Dave Wolf to approve F. Add C1 zoning into the Facde Grant Program. Motion approved. Vote all ayes.

G. Other items

Jabs stated that official mapping was approved by Council and an EDA budget discussion will take place to look to pay for the mapping. Nikunen gave an update on Staff attended a training for customer service. The training was successful. Thill state the City should work on new ways to communicate with the local business community and inform community members about all the great positive things happening within the City. Barbes said Staff will be doing retention visits and using social media to reach out to the community. All agreed.

Nikunen gave an update the future of the EDA budget was then talked about by the Council discussion ensued. Nikunen will bring the budget forward at the next EDA meeting. Discussion ensued and a slight increased of funding will be asked for in the EDA budget.

Motion Tanya Velishek second Joe Thill to approve Motion to approve the increase of the EDA/HRA statutory limit and request \$10,000 more of funding from the City General Fund. . Motion approved. Vote all ayes.

4. Next Meeting - Tuesday, September 16, 2014, 7 p.m., Jordan City Hall

5. Adjournment

Motion Tanya Velishek second Dan Elke to approve 5. Adjournment. Motion approved. Vote all ayes.

Mike Shaw, Mayor

ATTEST:

Tom Nikunen
Interim City Administrator