

**MINUTES OF THE PROCEEDINGS
OF THE JORDAN ECONOMIC DEVELOPMENT AUTHORITY
December 16, 2014 7:00PM**

1. Roll Call

Present: Ron Jabs, Dave Wolf, Council Member Joe Thill, Council Member Tanya Velishek, and Dan Elke.

Absent: Ray Sandey, Dr. Chuck Cook.

Also Present: Greg Ott, Administrator Tom Nikunen, Planner Andrew Barbes, Planner Laura Holey, Engineer Tim Loose, Engineer Mike Waltman

2. Approve the Minutes of the November 18, 2014 regular meeting

Motion to Approve the Minutes of the November 18, 2014 regular meeting, moved by Thill, seconded by Velishek.

Oppose: None. Motion approved.

3. Management Report

A. Hotel Development/Apartment Updates

Administrator Nikunen gave an update on the community trying to bring a hotel into Jordan. The hotel built would be 50-55 rooms with a pool the community could possibly use during off peak hours. As of now no formal applications have come to the City. There is hope to have sketch plans and applications by early 2015.

No action needed.

B. Code Matching Grant

Planner Barbes presented policy information for a potential new internal grant program for downtown commercial and downtown mix-use buildings. The idea of an internal matching grant for bringing downtown buildings up to code and meeting ADA requirements. The grant would be similar to the facade matching grant but used for heating, cooling and electrical code issues. Wolf asked if the applicants looking to do ADA updates can rank higher than others on the application list. Staff said that could happen and be written in for a second draft. Jabs brought up the idea of creating ADA applicants get a 1:1 funding ratio and other uses be a 1:2 funding ratio. Staff said that also can be added or updated in a second draft. The document will be brought back to the EDA in the January meeting.

No Action Needed.

C. MNDOT 169 Project

Engineer Loose said the MNDOT 169 projects will be going to bid soon and no new changes are currently proposed.

No action needed

D. Jordan Official Mapping

Loose City Engineer gave an update on the MNDOT 169 official mapping showing two different mapping options where an overpass could possibly be in the future. Discussion ensued about where the mapping would put the overpass and what options may be in Jordan's best interest.

Motion to Approve Jordan Official Mapping for F and G Moved by Wolf, seconded by Velishek.

Oppose: None. Motion approved.

E. Retention Visits

Planner Barbes updated the Board that staff is pulling together a business list and plans to do business retention visits monthly.

No action needed

F. Staff Training

Administrator Nikunen reported Holey, Barbes and himself have been attending customer service training through SCALE.

No action needed

G. Update on Wolf Motors Expansion Project

Wolf stated there is continual work in progress and meetings with DNR to talk about the updated flood maps.

No action needed

H. Chamber of Commerce Report

Ott gave an update on the recent activities of the Chamber of Commerce. The Chamber will be getting a few new board members including Andrew Barbes. There is a Chamber meeting being held at Clancy's on Tuesday January 13th at 6pm.

No action needed

I. General Business Update

Administrator Nikunen updated the Board that Staff is using Demographics Now to help bring in new businesses and expand current businesses with research on spending and other consumer tendencies. The service is free through the Scott County Library system. Jordandazzle was very successful and the plan is to do it again next year, however there will be some minor changes to make the event go smoother.

Thill term is up via council and thanked the Board and Staff for the time and being able to serve the Community.

4. Next Meeting – Wednesday, January 21, 2014, 7 p.m., Jordan City Hall
5. Adjournment

Motion Council Member Velishek second Elke to approve Adjournment. Motion approved. Vote all ayes.

Mike Shaw, Mayor

ATTEST:

Tom Nikunen
Interim City Administrator