

**MINUTES OF THE PROCEEDINGS
OF THE JORDAN ECONOMIC DEVELOPMENT AUTHORITY
November 18, 2014**

1. Roll Call

Present: Dave Wolf, Ray Sandey, Dan Elke, Council Member Joe Thill, Council Member Tanya Velishek, Ron Jabs, Dr. Chuck Cook

Absent: None

Also Present: Administrator Tom Nikunen, Andrew Barbes City Planner, Laura Holey City Planner, Mike Waltman and Chamber Representative Greg Ott

2. Approve the Minutes of the October, 2014 regular meeting

Motion to Approve the Minutes of the October 21, 2014 regular meeting, moved by Dan Elke, seconded by Tanya Velishek. Oppose: None. Motion approved.

3. Management Report

A. Update on Hotel Development

Administrator Nikunen gave an update on the community trying to bring a hotel into Jordan. The hotel built would be 50-55 rooms with a pool the community could possibly use during off peak hours. There is now one developer that is looking to build the hotel and now new apartments in Jordan. They are still working out the details with a private landowners for a location. If they buy the land the City plans to continue to work with the developer and help answer any zoning and city regulations questions.

No action needed.

B. Code Matching Grant

Administrator Nikunen proposed the idea of an internal matching grant for bringing downtown buildings up to code. The grant would be similar to the faced matching grant but used for heating, cooling and electrical code issue.

Sandey asked if there are any program available through utility companies or other current programs where we could leverage funding.

Planner Barbes stated they would look into any leveraging programs through USDA and DEED.

Wolf would like to make sure the applicant meets the “but for” test to be approved for funding. Members agreed. Sandey said that it makes sense if it is in line with the Cities downtown vision and is a logical next step. Further discussion ensued and Jabs said staff should look at pulling a policy together and gathering more information and members were in agreement.

No Action Needed.

C. Jordan Incubator

Councilmember Velishek asked if staff can look at a building in town or look at a plan for an incubator in Jordan. There are many incubators that help serve young/small businesses with high speed internet and a shared secretary. Discussion ensued and Administrator Nikunen said we should look at a policy and what kind of an incubator we would like to house before moving forward. Staff is planning on looking at other incubators in the state to see if there is a working model or a high need within the community.

No action needed

D. MNDOT 169 Project

Mike Waltman City Engineer gave an update on the MNDOT 169 road project. MNDOT has a 9 million project starting mid-May - June of 2015 including the closure of the 169 intersection. Construction will take all summer and have two lane traffic. The construction is to help fix hydroplaning on the North side of Jordan, the bridge and give the ability of heavy duty trucks to use the highway. This construction project is an estimated 20-30 year fix.

Being there is a lot of foot traffic trying to get across 169 into Jordan the City has approved to try and get a grant to do an underpass/trail for people to pass under 169.

No action needed

E. Jordan Official Mapping

Mike Waltman City Engineer gave an update on the MNDOT 169 official mapping showing three different mapping options where an overpass could possibly be in the future. Discussion ensued about where the mapping would put the overpass and what options may be in Jordan’s best interest.

Motion to Approve Jordan Official Mapping for F and G and research if 169 can be elevated to give access to Creek Lane and county road 9. Moved by Dave Wolf, seconded by Dan Elke. Motion approved. Vote all ayes.

F. Update on the Wolf Motors Expansion Project

Wolf stated there is continual work in progress and meetings with DNR to talk about the updated flood maps.

No action needed

G. Report from Jordan Area Chamber of Chamber Commerce

Report from Jordan Area Chamber of Chamber Commerce is looking for new board members and finalizing dues for next year. Dec 10th there will be voting and social hour, Jan there will be a general membership meeting.

No action needed

H. General Business Updates

Wolf stated there are a lot of really good things going on with the community and it seems no one ever hears about it. We have a media problems and we need to do groundbreaking, newspaper, newsletter, and social media to let people know about all the great projects that are being done. The Board agreed.

No Action needed.

4. Next Meeting – Tuesday, December 16, 2014, 7 p.m., Jordan City Hall

5. Adjournment

Motion Council Member Tanya Velishek second Council Member Joe Thill to approve Adjournment. Motion approved. Vote all ayes.

Mike Shaw, Mayor

ATTEST:

Tom Nikunen
Interim City Administrator