

**MINUTES OF THE PROCEEDINGS  
OF THE JORDAN ECONOMIC DEVELOPMENT AUTHORITY  
January 21, 2015 7:00PM**

1. Roll Call

Present: Ron Jabs, Dave Wolf, Dan Elke, Ray Sandey, Dr. Chuck Cook  
Absent: Council Member Mike Franklin and Tanya Velishek

Also Present: Administrator Tom Nikunen, Planner Andrew Barbes, Engineer Mike Waltman, Greg Ott

2. Approve the Minutes of the December 16, 2014 regular meeting

Motion to Approve the Minutes of the December 16, 2014 regular meeting, moved by Wolf, seconded by Elke

Oppose: None. Motion approved.

3. Management Report

A. Façade Grant Application

City Administrator Nikunen presented an application for the Jordan Façade Improvement Program for 223 1<sup>st</sup> St East. The application is for a \$5,000 match grant and the applicant meets all the required standards for the improvement program.

Motion Dave Wolf second Sandey to approve Application for Downtown Façade Matching. Motion approved. Vote all ayes.

B. Development Checklist

Planner Barbes gave an update that staff has pulled together a development checklist. This checklist is to be used by a person looking develop or start a business within the community. This is in part has been made from the recent customer service training Staff have attended.

No action is needed.

C. Hotel Development

Administrator Nikunen gave an update on the community trying to bring a hotel into Jordan. The hotel built would be 50-65 rooms with a pool the community could possibly use during off peak hours. As of now no formal applications have come to the City. Staff have met with the developers and have viewed some rough sketch plans

- No action needed.
- D. Code Matching Grant Policy  
Planner Barbes presented policy information for a potential new internal grant program for downtown commercial and downtown mix-use buildings. The idea of an internal matching grant for bringing downtown buildings up to code and meeting ADA requirements. The grant would be similar to the facade matching grant but used for heating, cooling and electrical code issues. Staff updated the policy so ADA applicants get a 1:1 funding ratio and other uses be a 1:2 funding ratio. The item was tabled and will be brought back in the February meeting.  
No Action Needed.
- E. 860 Quaker Space  
Planner Barbes gave an update that 860 Quaker currently has very nice and cheap office space available as well as space to build to suit.  
No Action Needed.
- F. 2015 EDA Goals  
Planner Barbes presented the 2014 EDA goals. Being the beginning of the year the Board reviewed 2014 and made suggestions for 2015. Not all council members were in attendance the Board wanted to wait for their input in the February meeting.  
No Action Needed.
- G. Wolf Motors Expansion Project  
Wolf stated there is continual work in progress and meetings with DNR to talk about the updated flood maps. Engineer Waltman gave an update and presentation on the current flood maps and levels. New numbers just came out that day showing a drop in the flood plain. The drop in level is from previous unaccounted for land that will help soak up some of the water in case of a flood. Engineer Waltman said their team is still working on a final report and hope to have it out soon.  
No Action Needed.
- H. Jordan Area Chamber of Commerce Report  
Ott gave an update on the Jordan Chamber of Commerce.  
No Action Needed.
- I. EDA Meeting Time  
Administrator Nikunen asked the Board if they would be willing to move the meeting time from 7PM to 6:30PM. All other City meetings start at 6:30 and it would make

for uniformed meeting times. The Board discussed the idea and wanted to wait until the other Council Members were attending before changing the meeting time.

No Action Needed.

J. General Business Update

None.

4. Next Meeting – Wednesday, February 18, 2015, 7 p.m., Jordan City Hall

5. Adjournment

Motion Council Member Cook second Elke to approve Adjournment. Motion approved. Vote all ayes 9:16 PM

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Mike Shaw, Mayor

ATTEST:

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Tom Nikunen  
Interim City Administrator