



APPLICATION FOR SITE/BUILDING PLAN APPROVAL

CITY OF JORDAN
210 EAST FIRST STREET
JORDAN, MN 55352
952-492-2535

APPLICANT NAME: _____ WORK PHONE: _____

HOME PHONE: _____ ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

I/We, the undersigned, hereby make the following application to the City Council and Planning Commission of the City of Jordan, Scott County, Minnesota. (Applicants have the responsibility of checking all applicable ordinances pertaining to their application and complying with all ordinance requirements):

1. Application for site plan approval of: _____ High Density Residential Project
_____ Commercial Project
_____ Industrial Project

2. Address and legal description of the subject parcel: _____

3. Description of proposed activity: _____

4. Name, address, and phone number of present owner(s) of above described land: _____

5. Please attach a site plan including:

- a. Building location on the lot, drawn to scale
- b. Building elevations: front, side, and rear
- c. Building exterior materials and color
- d. Dumpster and solid waste pick-up areas and proposed screening material
- e. Sign location and dimension
- f. Lighting standard and hood detail
- g. Identification of parking and loading areas
- h. Any proposed outdoor storage
- i. Landscaping material including the location, type of plant and size
- j. Fire hydrant and fire lanes
- k. Utility locations
- l. Any other fencing, screening, or building accessories to be located in the development area
- m. Drainage Plan. In addition, the application shall provide proof of issuance of a National Pollutant Discharge Elimination System (NDPES) permit when said permit is required by the Minnesota Pollution Control Agency (e.g. construction activities involving one or more acres)
- n. Existing trees/woodlands and identification of any trees/woodland proposed to be removed
- o. Any existing wetlands, floodplains, or floodways
- p. Any rooftop equipment and proposed screening plans

I certify that all information submitted is true and correct

Applicant Signature: _____ Date: _____

Owners' Signature(s): _____ Date: _____

FOR OFFICE USE ONLY

DATE SUBMITTED: _____ DATE COMPLETE: _____ IF INCOMPLETE, DATE LETTER SENT TO APPLICANT: _____
FEE PAID: _____ DATE FEE PAID: _____ FILE # _____

REVIEW BOARD ACTION:

PLANNING COMMISSION ACTION: _____ RECOMMEND APPROVAL _____ RECOMMEND DENIAL _____

DATE OF ACTION: _____

DATE APPLICANT/PROPERTY OWNER NOTIFIED OF PLANNING COMMISSION ACTION: _____

CITY COUNCIL ACTION: _____ APPROVED _____ DENIED

DATE OF ACTION: _____

DATE APPLICANT/PROPERTY OWNER NOTIFIED OF REVIEW BOARD'S ACTION: _____

DATE FILED IN ADDRESS FILE: _____